

**AGENDA
TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD WORK MEETING**

MARCH 24, 2025

Please silence cell phones while the meeting is in progress.

Bid Opening of 2025 Paving Bids

Reports

Supervisor

- Resolution to Authorize the Town Supervisor to Execute an Agreement for Portable Standards Toilets

County Legislator

Town Clerk

- Resolution to Authorize the Town Clerk to Attend the New York State Association of Tax Receivers and Collectors Annual Conference in Lake George, New York from June 8-11, 2025
- Resolution to Appoint Emergency Temporary Part-Time Deputy Town Clerk
- February 24, 2025 Town Board Regular Meeting Minutes
- March 10, 2025 Town Board Regular Meeting Minutes

Historian

Agriculture/Agfest (Member VanEtten)

Animal Control (Chair Kash, Member Sottolano)

Assessment (Chair Sottolano/Member Kash)

Audit and Budget (Chair Ruso/Member Downes)

Buildings & Grounds/Recycling (Chair Downes/Member VanEtten)

Code Enforcement Officer (Chair Downes/Member Ruso)

Fire, EMS & Law Enforcement (Member Dellisanti)

- Resolution Authorizing the Town Supervisor to Execute an Agreement with Ravenna Rescue Squad for Ambulance Services Provided to New Baltimore District 1

Grants/Promotions/Economic Development (Chair VanEtten/Member Ruso)

- Resolution Authorizing Councilmember VanEtten and Supervisor Ruso to Apply for 2025 CHPE Grant

Highway (Chair Ruso/Member Downes)

- Resolution to Authorize the Highway Superintendent and Foreman to Attend the 2025 Highway School in Ithaca, New York from June 1-4, 2025

Insurance (Chair Ruso/Member Downes)

Personnel (Chair Ruso/Member VanEtten)

Planning Board (Chair Downes/Member Kash)

Seniors (Chair VanEtten/Member Ruso)

Technology/Website (Chair Downes/Member VanEtten)

- Resolution to Authorize the Town Supervisor to Sign Agreements for New Computer Leases
- Resolution to Authorize the Town Supervisor to Sign an Agreement to Extend Computer Lease
- Resolution to Authorize the Town Supervisor to Sign an Agreement for Cyber Security Services

Town Courts (Chair Kash/Member Sottolano)

Veterans and Memorials (Chair VanEtten/Member Downes)

Wastewater Treatment (Chair Sottolano/Member Kash)

Water Districts (Chair Kash/Member Sottolano)

- Resolution to Establish Water District #3 Use Charges for 2025

Youth, Parks and Recreation (Chair VanEtten/Member Ruso)

Zoning Board of Appeals (Chair Sottolano/Member Kash)

Upcoming Meetings

- April 2, 2025 Zoning Board of Appeals at 7 PM
- April 10, 2025 Planning Board Meeting at 7 PM
- April 14, 2025 Town Board Regular Meeting at 7 PM
- April 28, 2025 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Audit of Claims

Adjournment

**** Agenda Subject to Change****

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

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Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Kash, Sottolano, VanEtten; Michelle Storm, Esq.; County Legislator Linger; Town Clerk Finke; Highway Superintendent VanWormer; and 5 members of the public who signed the attendance book. Absent: Deputy Supervisor Dellisanti

Bid Opening of 2025 Paving Bids

Town Clerk Finke opened five paving bids received at 9:35 AM from Callanan, 10:46 AM from Colarusso, 10:52 AM from Peter Luizzi & Brothers, 12:37 PM from Precision Roads, and 1:49 from Peckham.

Supervisor Jeff Ruso

Supervisor Ruso announced the Callanan price per ton of \$74.97 suggesting 5,855 tons; Colarusso \$81 per ton for Lime Kiln Road and \$77.30 per ton for West Deans Mill Road total number of tons is 6,100 tons; Peter Luizzi for West Deans Mill Road 2,400 tons at \$87.25 per ton and Lime Kiln Road 1,600 tons at \$87.25, their tonnage price is higher and they have far more tons than the other bids; Precision Roads for West Deans Mill Road \$225,985 and Lime Kiln Road \$151,680; and Peckham price per ton \$96.50 for Lime Kiln Road and \$95.50 for West Deans Mill Road, suggesting 6,300 tons with an additional charge for mobilization of \$4,500. Supervisor Ruso suggested that no decision would be made tonight, copies would be made and he asked the Highway Superintendent to weigh in on the variables and review the bids to see how they fit.

Councilmember Downes asked the Highway Superintendent if he had any idea as to the tonnage there and he indicated that he will try to figure it out, that he will get pretty close. She thought there is one that is off the board, another 6,285, 5,855, and 6,100 so they are in the ballpark with what they think should be needed.

Supervisor Ruso stated that the lowest cost per ton is Callanan, but the amount of tonnage seemed to be in the middle range, not the most and not the least.

Councilmember Downes announced of the three – Peckham, Callanan, and Colarusso – it is 6,100, 6,285, and 5,855. Callanan had the least amount of tonnage.

Highway Superintendent VanWormer questioned Luizzi and Councilmember Downes said 4,000. He didn't think they had the equipment to complete the job and would like to look over the bids before a decision is made.

Councilmember Downes agreed and added that the three major companies had roughly the same amount of tonnage, but Luizzi was way off.

Councilmember VanEtten asked who the Town had before for paving and she thought Callanan and Peckham.

Highway Superintendent VanWormer noted that Colarusso did the paving last year.

Supervisor Ruso thought that we had all three of those companies, but Luizzi he didn't recall ever, and Precision Roads may be moving away from driveways and parking lots.

Supervisor Ruso announced that progress has been made on a number of issues. There was a meeting last week with MJ Engineering and there are some issues to be addressed, then present it to the DOT, to be followed by a public session. He expects it to be six to eight weeks, DOT estimates it will take at least a month for their review.

Motion by Supervisor Ruso seconded by Councilmembers Downes and VanEtten to accept the February financial reports

AYES: Ruso, Kash, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 67-2025
MARCH 24, 2025

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE
AN AGREEMENT FOR PORTABLE STANDARD TOILETS**

RESOLVED that two quotes have been procured for Portable Standard Toilets for AgFest, Cornell Park, Cecil Hallock Park, Joseph Wyche Park, and Silver Lake Park and the lowest responsible bidder is Greene County Septic Company, Inc. The Town Board of the Town of New Baltimore approves the proposal from Greene County Septic Company, Inc. for \$617.50 per month for all Town Parks and \$1,287.50 for AgFest and authorizes the Town Supervisor to execute said agreement.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Kash, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

County Legislator Pat Linger

In March, I attended 8 committee meetings, 1 regular meeting, 1 special legislature meeting, 2 workshops, and 2 public hearings. My absence last month was due to my attendance at the NYS Association of Counties legislative conference. The networking opportunities afforded at the conference are invaluable. At the conference, I was also able to complete my annual Emergency Management training regarding the issuance of Emergency Declarations and corresponding Emergency Orders. I'd like to give an update on the construction of the new Justice Center. The construction schedule has been delayed approximately 6 months. Much of this delay was due to poor historical data related to the original jail construction, soil contamination, and the installation of water, sewer, and storm drain sizes and locations. To date, we have spent over \$85,000 to correct issues related to Village shortfalls. The steel is about 90% complete, slabs have begun to be poured, and the building should be weathertight in the next 2 weeks. We will then move to the bridge portion between the new building and the courthouse while interior construction continues. The Tourism Center renovation at Exit 21 is progressing nicely with completion expected to be completed around Labor Day. The new Community Services building is being planned now. We will have a workshop on Wednesday that will include significant discussion on hiring the architect and construction manager for this project. The discussion will also cover the need for space for the Vet-to-Vet program and GC Soil and Water. These 3 projects could conceivably all be done on the Cairo property purchased last year. We also have the funds set aside to complete all three. County Highway is working on the final design and ROW for the bridge replacement over Coxsackie Creek. This project will require significant work to prep the site. Tree removal will commence soon. The full scope will be started this year and finish in 2026. We expect to have the design and estimates for the slope stabilization & road repair for the slide near the Kreil Farm soon. Bid requests for propane service and purchase of materials for highway maintenance were approved to be sent out. Construction of the residential drop-off area and the tipping floor at the Catskill transfer station has been completed. Design and construction for the maintenance building and scale house are underway. We approved two opposing resolutions this month. The first was a resolution to fully repeal the HALT Act. This Act, approved by the NYS Legislature, has been proven detrimental to the safety and well-being of both inmates and employees at our State prisons. The second was opposing Executive Order 47.3, issued by Governor Hochul. Again, this order targeted State employees employed in our County jails and State prisons. Within this EO, the Governor removes Peace Officer status from terminated guards, and forbids counties from hiring them without fully retraining them. This order is illegal in that it tramples home rule as it applies to internal hiring procedures. In NYS, Emergency Declarations and Executive Orders are to be used for public protection or damage mitigation. This particular order does neither. It's strictly punitive and vindictive in nature. It does nothing to help mitigate a real problem. We proclaimed April as GC Human Services National Volunteer Month and recognized GC volunteers for their thousands of hours donated servicing our community. We are looking for a Community Services Advisory Council member

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to replace Jeff Ruso. We established the GC 250th American Revolution Commission. This commission will coordinate efforts celebrating the significant history of GC as it pertains to the American Revolution. Two villages in Greene County were awarded significant grant funds this month. The Village of Catskill was awarded \$10 million in Downtown Revitalization Initiative funds, and the Village of Athens was awarded \$4.5 million in NY Forward funds. Congratulations to both! CGCC will hold its 55th commencement on Saturday May 10. Sadly, Warren Hart has announced his retirement at the end of the month. Warren is our Deputy County Administrator and Director of Economic Development, Tourism, and Planning. His leadership and never-ending commitment to Greene County will be missed. James Hannahs has been selected to replace Warren in Economic Development. The Deputy Administrator position will remain unfilled for now.

County Legislator Linger added that he received an email earlier that afternoon from DSHES Commissioner Jackie Bray explaining the Executive Order. She doesn't write the Executive Order, she doesn't sign the Executive Order, but the email came from her and lets Greene County know what the provisions are that are within it. He wasn't sure why the email was sent out the way it was and thought the whole thing is unconstitutional.

Town Clerk Finke

2 CO Searches Compliance Residential \$250, 7 Building Permits \$2,080.87, 2 CO Searches \$100, 18 Dog Licenses \$114, 1 Late Dog License \$5, 1 Marriage License \$17.50, Lot Line Adjustment \$50, 1 Solar Residential \$105, 10 Certified Copies \$100, 3 Photo Copies \$0.75, Total State, County & Local Revenues \$2,865.62, \$20 to the New York State Department of Agriculture and Markets for the Spay/Neuter Program, \$22.50 to the New York State Department of Health for Marriages, Total to Supervisor \$2,823.12. The Town Clerk's Office collected \$2,910,378.89 in taxes representing 77 percent collected. Amanda Eldred, Deputy Town Clerk, is a member of the National Guard and was activated by the Governor last month. Please keep her in your thoughts and we hope she will return to us soon.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 68-2025
MARCH 24, 2025

RESOLUTION TO AUTHORIZE THE TOWN CLERK TO ATTEND THE NEW YORK STATE ASSOCIATION OF TAX RECEIVERS AND COLLECTORS ANNUAL CONFERENCE IN LAKE GEORGE, NEW YORK FROM JUNE 8-11, 2025

WHEREAS the New York State Association of Tax Receivers has scheduled their Annual Conference at the Fort William Henry Hotel & Conference Center in Lake George, New York from June 8-11, 2025.

RESOLVED that Town Clerk Barbara Finke is authorized to attend training at a cost of \$100 for Registration as a Commuter.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 69-2025
MARCH 24, 2025

RESOLUTION TO APPOINT EMERGENCY TEMPORARY
PART-TIME DEPUTY TOWN CLERK

WHEREAS due to the extended activation of the National Guard by the State of New York which included the full-time Deputy Town Clerk.

RESOLVED April Krein is appointed as a Part-Time Deputy Town Clerk as needed at a salary of \$20.57 per hour.

Motion by Supervisor Ruso seconded by Councilmember Downes

Town Clerk Finke explained that it would be an extra set of hands and she is great.

Supervisor Ruso added no one knows how long the activation is going to last.

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

ADOPTION OF MINUTES

The February 25, 2025 Town Board Work Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember VanEtten.

Town Clerk Finke noted that there is one change to the Minutes, the number of people signing in should be four.

The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

The March 10, 2025 Town Board Regular Meeting submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

AgFest

Councilmember VanEtten explained that the AgFest Committee has been meeting and planning for AgFest which will be May 31 and June 1, 2025.

Animal Control

Councilmember Kash stated that about a week-and-a-half ago Dog Control Officer Sherry Vieta met with the Supervisor and Deputy Supervisor regarding a local law to put a dog control ordinance in place. The Dog Control Officer received a ticket book and the next step is setting fines and administrative fees, warnings for a dog running around or barking, and looking at a variety of complaints Sherry gets and fines and fees to impose. It will be a work in progress, it will likely be a local law which requires a public hearing.

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Report from Sherry Vietta from January-March 1/2 possible rabid raccoon on driveway on 9W, homeowner was advised to call the State Troopers and DEC which is the usual protocol for that type of issue. 2/3 Dog found on River Road, owner found and reunited. 2/18 Dog seen on 51 near Cole Hill and Gedney Hill Road. Caller described as size of standard poodle maybe greyhound, dog took off, not seen again. Had a suspicion that this dog may be the same poodle that was found on a porch on Alcove Road on 2/25. Sherry did respond, she brought dog home with her, advertised all over on Facebook and the Town Facebook page. No one has claimed the dog and Sherry is taking care of it. 2/25 Call about dog on front porch for couple hours, poodle mix. 2/26 Possible lead on poodle-mix, not same dog. 3/3 Tower Road roaming again, type of situation for the ticket book, Sherry spoke to the owner about the dog roaming and the need to license the dog. 3/19 Call from Court about dog complaint filed. 3/22 call from Coeymans Dog Control about a dog found, possibly from New Baltimore, was the one that was found on 144 earlier.

Councilmember Kash advised that the Upstate Veterinarians mobile spay and neuter cat clinic will be back possibly in October, will determine a date, and keep everyone informed.

Audit and Budget

Supervisor Ruso expressed the need for an Executive Session ‘relating to current or future investigations or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.’ Motion by Supervisor Ruso seconded by Councilmember VanEtten to enter Executive Session at 7:31 PM

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Motion by Supervisor Ruso seconded by Councilmembers VanEtten and Sottolano to reconvene the Town Board Work Meeting at 8:04 PM

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso noted the result of the Executive Session is to forward the results of an audit to legal authorities and allow them to proceed accordingly.

Recycling Center Operator Kirk Trombley

2/26/25-3/24/25 8 Tires Up To And Including 16” Without Rim \$32.00, 60 Gallon Bags of Plastic (No Hard Plastic) 9, 7 Bundles of Magazines and Phone Books, 31 Bags and Bundles of Newspaper, 81 Boxes and Bundles of Cardboard, 03/1/25 1 Air Conditioner, 1 Dishwasher and 1 Stove, 03/22/25 1 Small Refrigerator, Total Income \$32.

Code Enforcement Officer Allan Jourdin

Summarization of Code Enforcement Officer activities for March 2025, is as follows: Building Inspections: 23; Total New Building Permit Applications Received: 4; Total Building Permits Issued: 4; Sign Permits Issued: 1; Certificates of Compliance Issued: 4; Certificates of Occupancy Search Requests: 3; Building Permit Renewal Letters Sent: 7; Building Permit Renewals: 2; Open Building Permits: 217; Building Department Fees for February 22-March 21, 2025: \$3,617.80; Total Fees for Year to Date: \$7,229.59

Greene County EMS Representative Nick Dellisanti

The regular monthly meeting was held on Tuesday, March 18, 2025. There were 14 EMS calls in February for a total of 37 for this year 2025. Strokes YTD 17 and Overdoses YTD 5 for all of Greene County. We had 243 calls for all of 2024.

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 70-2025
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RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE AN AGREEMENT WITH RAVENA RESCUE SQUAD FOR AMBULANCE SERVICES PROVIDED TO NEW BALTIMORE DISTRICT 1

RESOLVED that the Town Board of the Town of New Baltimore hereby authorizes the Town Supervisor to execute an agreement with Ravena Rescue Squad for basic ambulance services provided to New Baltimore Ambulance District No. 1 from January 1, 2025 to December 31, 2025 at a total cost of \$35,000.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 71-2025
MARCH 24, 2025

RESOLUTION AUTHORIZING COUNCILMEMBER VANETTEN AND SUPERVISOR RUSO TO APPLY FOR 2025 CHPE GRANT

RESOLVED that Councilmember Shelly VanEtten and Supervisor Jeffrey Ruso, Chair and Member of the Grants/Promotions/Economic Development Committee, are authorized to apply for a 2025 Champlain Hudson Power Express (CHPE) Grant for \$69,000 to include Radios for the Highway (\$17,000), Gazebo (\$6,000), Playground (\$20,000), Cornell Park Sign (\$1,000), Safety Fencing for Baseball Dugouts (\$10,000), and Bathroom Renovations (\$15,000).

Motion by Councilmember VanEtten seconded by Councilmember Downes

Councilmember VanEtten asked the Highway Superintendent if he spoke with the fire company concerning the \$125 a year.

Highway Superintendent VanWormer answered that it is \$125 a year for the tower rental, but he also found out this week that electric is not needed as the Greenville Fire Company already has theirs at the tower with two outlets and to plug into theirs.

Councilmember VanEtten questioned if that would take care of \$125 a year as that wouldn't be covered by the grant. She spoke with the company and he said that it was a one-shot program and wouldn't cover ongoing charges. She wasn't sure if they would cover the \$125 a year, everything else will be if they approve the grant.

Supervisor Ruso questioned \$125 a year or a month and she confirmed she meant a month for two to three years.

Supervisor Ruso noted that the total amount of the grant is \$69,000 and wondered if anything else could be included. He was told from someone from Coxsackie that they asked for a great deal more, but that was not from an official source and hard to rely on that source.

Councilmember VanEtten added that the items included were what the Town needed within the parameters of the grant.

Councilmember Downes asked if there was a timeframe in which to spend the grant.

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Councilmember VanEtten answered that this is not a State grant and it doesn't have the same criteria. She looked at the paperwork today and it didn't say a date, but she will reach out to them.

Supervisor Ruso thought that once they signed a check to the Town.

Councilmember VanEtten added that this is not as formal and the Town will have to send the quote for the playground equipment, this is a one-shot deal, and agreed with Supervisor Ruso to show the expenses.

Councilmember Kash asked **Councilmember VanEtten** if the gazebo and playground were for a particular park, if the gazebo was going to be repaired, and if she was hoping for playground equipment for awhile.

Councilmember VanEtten answered that it would be for Cornell Park, a new one as the wooden one was falling apart, that they have been looking for playground equipment for awhile, she met with a representative and they are supposed to send a proposal. The radios fell under Safety and part was for Parks and Recreation and it was specific.

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Highway Superintendent Alan VanWormer

January 27 to February 24, 2025 Replaced hydraulic oil tank on 1997 International plow truck #14; Replaced spray nozzle on 2012 International #13; Washed trucks as needed after storms; Picked up rebuilt head for leaf vacuum and put back together; 1/28/25 heavy snow squall around 7am, salted all roads where needed; Met with Central Hudson to do energy audit at highway garage and wwtp; 1/29 all in at 4am for light snow, plowed and salted all roads; Found and repaired air leak on 1985 Oshkosh plow truck; 1/29 received 109 tons of salt; Waxed and polished 2023 Chevy 6500; 1/30 received 187.9 tons of salt; 1/30 snow in western portion of town, salted where needed; 1/31 Ice was expected, salted all roads; 2/1 all in at 8:15am for snow, plowed and salted all roads; 2/3 all in at 4am Plowed and salted all roads; Repaired fuel filler hose on 2006 F-350 #10; Adjusted brakes on 1985 Oshkosh #6; Repaired exhaust on 1997 International plow truck #14; Repaired exhaust on 1985 Oshkosh plow truck #6; Called innovative municipal products about Magic Minus delivery; Replaced air brake chamber on 1993 International #4; 2/5 Received 2000 gallons of magic minus salt additive; Built new hinges for dump body on 2006 F350; Cut tree limbs along roads that were hitting plow trucks; Repaired stop sign on Birchwood Lane knocked down by Keiwit truck; Replaced cutting edge on 2023 6500 plow; Readjusted brakes on 1993 International plow truck #4; Cleared snow and salted in front of recycle shed; Cleared snow and salted town hall steps and ramp as needed; Changed flat tire on 1985 Oshkosh plow truck #6; 2/9 all in at 12am for snow, plowed and salted all roads; 2/10 Hauled in more salt from Apalachee Salt in Coeymans; Repaired mailbox on Alcove Road hit by plow; Replaced blown hydraulic hose on 2012 International plow truck #13; Worked on fuel water separator on 2006 F350 #10; Rebuilt push arm for wing plow on 1985 Oshkosh #6; Hauled 2 loads of salt for Village of Coxsackie; Worked on paperwork for 2025 284 agreement; 2/13 small snow storm, plowed and salted all roads; 2/14 Light snow early morning all in at 5am plowed and salted all roads; Repaired air leak on 2013 International plow truck #7; 2/15 Saturday Snow, all in at 7pm worked until 11pm; 2/16 Sunday More snow and freezing rain all in at 4am plowed and salted all roads; 2/17 All in at 4am more snow and ice plowed and salted all roads several times; 2/18 checked all roads for ice, and salted where needed; Replaced auger bearing for salter on 2011 F350 #11; 2/19 salted all roads in western part of Town in morning and scraped all ice of in afternoon; 2/20 Salted a few left over icy spots; Sent two employees for random drug testing; Cleaned inside John Deere Loader; Moved large snow banks on Huckle Hill Lane and Birchwood Lane with loader; Repaired stop sign at Rt.51 and Shady Lane. I would like to thank the Town Boards grant committee for meeting with me last Friday to discuss some possible grant funding for the highway Department. It was greatly appreciated. As of right now we have about

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300 tons of salt in stack, I'm keeping my finger crossed that it will get us through. We will have to come up with a plan to get some more at the end of the year to start off with in 2026.

Supervisor Ruso noted concerning the Kiewit issue, the Town has an escrow account and they have assured the Town that they will restore the roads to our satisfaction notwithstanding the amount. CHPE assured the Town.

Highway Superintendent VanWormer has pictures over the progression of the project.

Councilmember Sottolano asked if proof was needed that the damage was caused by the Kiewit trucks.

Supervisor Ruso thought the Town wouldn't need that and they don't want to be bothered by lawsuits.

Highway Superintendent VanWormer confirmed that a resident of Birchwood Lane has pictures and videos where the trucks drive over his lawn, dig up his lawn, and that it will be worse before it gets better.

Supervisor Ruso asked about the condition of Hawley Lane.

Highway Superintendent VanWormer thought it was not as bad, Kreitmeier and Birchwood are bad and also down by the Antique Center, Van Gurpen, is holding up. He believes Hawley will be destroyed as well.

Councilmember Downes asked how much use Kreitmeier gets with this project that it hasn't been used and now it is getting hammered.

Supervisor Ruso added these roads are dead ends and that he has no idea when the project will be finished.

Highway Superintendent VanWormer thought they would work all summer and that it will get much worse before it gets better. If the Highway Department has to patch it, they will keep track of it. There is a spot the size of the table where the road is completely gone, they will have to put something in there, and he will keep track of it.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 72-2025
MARCH 24, 2025

RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT AND FOREMAN TO ATTEND THE 2025 HIGHWAY SCHOOL IN ITHACA, NEW YORK FROM JUNE 1-4, 2025

WHEREAS the Association of Towns has scheduled the 2025 Highway School from June 1-4, 2025 at Ithaca College in Ithaca, New York.

RESOLVED that Highway Superintendent Alan VanWormer and Foreman Scott VanWormer are authorized to attend said training at a cost of \$125 each for registration and hotel charge of \$432.

Motion by Supervisor Ruso seconded by Councilmember Downes

Councilmember VanEtten questioned why both he and Scott are going since the Foreman is paid extra to stay behind.

Supervisor Ruso wondered if she was asking who is in charge.

Highway Superintendent VanWormer said that last year they both went and he leaves a list for what the guys need to do while they're gone.

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Supervisor Ruso hoped that is true and explained that there was a conversation about a department head and not having people behind who could run the department. He confirmed with the Town Board that they just had that conversation.

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Personnel

Supervisor Ruso announced that sixteen Town employees had training at Town Hall on Blood Borne Pathogens, Sexual Harassment, Workplace Violence, and Right-to-Know.

Planning Board Chair Rob VanEtten

The Planning Board met on February 13, 2025, in which the following business transacted: ... Dan Puckett wishes to be seen by the Planning Board to inquire about opening an auto repair shop on his property. The shop is existing and was previously run by the former owner of the property. Unfortunately, he could not attend the meeting and is scheduled to attend next month's meeting. ... Rich Nolan was present representing the Cheema Gas Station/Convenient Store project to review the updated responses to the memorandum from the town designated engineer. Also to review lead agency responses received from the Greene County Planning Board and the DOH. The Planning Board expressed their concerns with not hearing any comments back from the DOT on this project since there will be a new entrance/exit located on Route 9W. The board asked the clerk to reach out to the Greene County Highway Department to see if they have any feedback on the project. The Planning Board suggested they wait 30 days for a response and at the next meeting they can move forward with SEQR and scheduling a Public Hearing. ... Alan Lord was present representing New York Land and Lakes for the Pine Haven Major Subdivision at the intersection of CR 51 and CR 26. He presented the Planning Board with several maps including topography and proposed septic and well sites located on the parcels. This was done as a precautionary measure because there was concern of the possible location of septic systems due to the proximity to the wetlands and the Cossackie watershed. The maps reflected that all parcels are adequate to provide the correct buffer needed to comply with all setbacks. The board reviewed the Application submitted by New York Land and Lakes and also the EAF part 1. Chairman VanEtten then read aloud and filled out the EAF part 2. The board made a motion to accept the Major Subdivision Application and scheduled a Public Hearing for the following month on March 13, 2025, at 7pm. ... Ken Rebusmen was present and had submitted an application for a Lot Line Adjustment between two properties owned by a trust in which he is included. He wants to change the property line to make a narrow passageway more accessible. He was advised by the Planning Board the necessary steps that need to be taken, including maps that reflect the change and deed descriptions that also reflect the change. Once these steps have been taken, they will be reviewed by the town's attorney and a resolution can be made. ... Motions were made to accept the monthly meeting minutes from December 12, 2024, and January 9, 2025.

Technology/Website

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 73-2025

MARCH 24, 2025

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN
AGREEMENTS FOR NEW COMPUTER LEASES**

WHEREAS Intelligent Technology Solutions, Inc. has submitted a quote to replace the computers used by Town offices with a five-year lease of a new Tax Collector (ITS Quote #JW006365), Town Clerk Counter (ITS Quote #JW006364); Highway (ITS Quote #JW006363), Planning (ITS Quote #J006362), and Supervisor (ITS Quote JW006361) computers that includes the software and associated installations.

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RESOLVED that the Town Supervisor is authorized to sign the agreements with Intelligent Technology Solutions, Inc. for said computers at a one-time cost for hardware of \$119.95, New System Load Configuration/Onsite Deployment, Migration of Data & Backup Setup,/DOD Wipe & Disposal of Workstation Hardware software/hardware configuration of \$455, and \$105 per quarter.

Motion by Supervisor Ruso seconded by Councilmember Downes

Councilmember Sottolano asked that the last resolution is about cyber security services and on all of the separate contracts it is stated that if the system has to be reloaded due to virus or corruption, the client is responsible for these costs. She wondered that with this cyber piece why would the Town be liable for costs if there's a virus.

Councilmember Downes believed that would be if we didn't do the cyber security and it's a different resolution.

Councilmember Sottolano asked that if the cyber is accepted, would that line be taken out on the other two contracts.

Councilmember Downes thought that it has to stay in those because if the Town doesn't do the cyber, then we would be liable.

Supervisor Ruso noted that the Town has insurance for that as well, there is a rider on the insurance package.

Councilmember Downes thought that some people just take it and don't do the cyber and that most of the time it is because the employees opened something they shouldn't have.

Councilmember Sottolano asked once the Board accepts the cyber, they will cover and not worry about that line being in the other two contracts.

Supervisor Ruso wondered if Councilmember Sottolano is suggesting to Table.

Councilmember Sottolano said if the other Board members agreed that it is something to get clarity on and she would suggest that.

Motion by Councilmember Sottolano seconded by Councilmember Kash to Table the previous Motion

AYES: Ruso, Kash, Sottolano

NAY: Downes, VanEtten

ABSTAIN:

ABSENT:

Motion Carried

Supervisor Ruso indicated that he will call Joe tomorrow.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 74-2025

MARCH 24, 2025

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN AN AGREEMENT TO EXTEND COMPUTER LEASE

WHEREAS Intelligent Technology Solutions, Inc. has submitted a proposal to extend the lease of the Assessor Clerk computer for two years (ITS Quote #JW006467).

RESOLVED that the Town Supervisor is authorized to sign this agreement with Intelligent Technology Solutions, Inc. for said computer at a cost of \$105 per quarter.

TABLED

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TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 75-2025
MARCH 24, 2025

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN AN AGREEMENT FOR CYBER SECURITY SERVICES

WHEREAS Intelligent Technology Solutions, Inc. has submitted a proposal for Cyber Security Services (ITS Quote #JW006359).

RESOLVED that the Town Supervisor is authorized to sign this agreement with Intelligent Technology Solutions, Inc. for said cyber security services at a cost of \$250 for Implementation Services, \$600 for Annual Training and Ongoing Management, and \$66 per month.

TABLED

Town Court

The following is the Town of New Baltimore Court monthly report for February 2025.

- Total October monies received was \$13,470.00
 - Hon. James W. Huff \$7,379.00
 - Hon. Anthony C. Konsul \$6,091.00

- Total 2025 monies received (January-February) \$27,615.00
- Total new cases received 116

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 76-2025
MARCH 24, 2025

RESOLUTION TO ESTABLISH WATER DISTRICT #3 USE CHARGES FOR 2025

BE IT RESOLVED that the Town Board hereby establishes the following fees in accordance with the 2025 Budget for Water District #3:

Water Usage	As Per Meter
Operation and Maintenance	\$20 Quarterly
Commercial User Fee Minimum Rate	\$1,788.16 Annually
Commercial Operation and Maintenance	\$300 Annually

Motion by Supervisor Ruso seconded by Councilmember Kash

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Zoning Board of Appeals Chair Bill Boehlke

The Zoning Board of Appeals met on March 5, 2025, in which the following business transacted... The Public Hearing for the Lent Variance was postponed due to the lack of board members that could be in attendance. This Public Hearing has been rescheduled for April 2, 2025.

Councilmember Kash wondered is there were missing members on the ZBA and if more members were needed because there was a problem getting a quorum.

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Councilmember VanEtten noted that there is a full board.

Upcoming Meetings

- April 2, 2025 Zoning Board of Appeals at 7 PM
- April 10, 2025 Planning Board Meeting at 7 PM
- April 14, 2025 Town Board Regular Meeting at 7 PM
- April 28, 2025 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

None

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 77-2025
MARCH 24, 2025

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2025b-03-01 to 2025b-03-29, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2025b-03-01 to 2025b-03-29.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2025.

Motion by Supervisor Ruso seconded by Councilmember Sottolano

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

General \$64,802.25, Highway \$17,032.02, Sewer 1 \$101.48, Streetlighting 2 \$225.27, Ambulance 1 \$40,085.99, Ambulance 2 \$2,987.01, Total \$125,414.02

Adjournment

Motion by Councilmember Downes seconded by Councilmember VanEtten, the meeting was adjourned at 8:35 PM

AYES: Ruso, Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Respectfully Submitted,

Barbara M. Finke RMC CTO
Town Clerk