

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**MARCH 10, 2025
AGENDA**

Please silence cell phones while the meeting is in progress.

Pledge of Allegiance

Public Comment Period

New Business

- Resolution Approving Agreement for Expenditure of Highway Monies
- Resolution to Place Advertisement for Bids for Paving Projects for the 2025 Paving Season
- Resolution to Approve Purchase of Mower Parts for Town Road-Side Mower
- Resolution to Approve Contract with Met Life for Dental Coverage for Town Employees and Retirees
- Resolution to Authorize the Town Supervisor to Attend the PERMA Annual Members Conference and Training Program Held in Verona, New York
- Resolution to Authorize the Town Clerk to Attend the New York State Town Clerks Association 2025 Annual Conference in Syracuse, New York
- Resolution to Establish Water District #2 Use Charges for 2025

Upcoming Meetings

- March 13, 2025 Planning Board Meeting at 7 PM
- March 24, 2025 Town Board Work Meeting at 7 PM
- April 2, 2025 Zoning Board of Appeals Meeting at 7 PM
- April 10, 2025 Planning Board Meeting at 7 PM
- April 14, 2025 Town Board Regular Meeting at 7 PM
- April 28, 2025 Town Board Work Meeting at 7 PM

Community Events

Audit of Claims

Adjournment

***** Agenda Subject to Change*****

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers and individuals attending the meeting will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 1

Deputy Supervisor Dellisanti explained that Supervisor Ruso was attending a business conference and he would be pinch-hitting for the Supervisor. He opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Kash, Sottolano, VanEtten; Michelle Storm, Esq.; Town Clerk Finke; Highway Superintendent VanWormer; and 3 members of the public who signed the attendance book. Absent: Supervisor Ruso

Public Comment Period
None

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 59-2025
MARCH 10, 2025

RESOLUTION APPROVING AGREEMENT FOR
EXPENDITURE OF HIGHWAY MONIES

RESOLVED that the attached Agreement for Expenditure of Highway Monies submitted by Highway Superintendent Alan VanWormer (Highway 284 Agreement) is hereby approved.

AGREEMENT FOR THE EXPENDITURE
OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of Highways of the Town of **New Baltimore, Greene** County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of **\$37,919.68** shall be set aside to be expended for primary work and general repairs upon **61.67** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - a. On the road commencing at **County Route 51** and leading to **Deans Mill Road**, a distance of **2 miles**, there shall be expended not over the sum of **\$255,225.00**.
Type: **Hot Mix Blacktop Overlay** Width of traveled surface: **20 feet**
Thickness: **1.5 inches** Subbase: **N/A**
T & L and top West Deans Mill Road from County Route 51 to Deans Mill Road.
 - b. On the road commencing at **Reservoir Road** and leading to **Town of Coxsackie, Town of New Baltimore Town line**, a distance of **1.5 miles**, there shall be expended not over the sum of **\$174,522.00**.
Type: **Hot Mix Blacktop Overlay** Width of traveled surface: **20 feet**
Thickness: **1.5 inches** Subbase: **N/A**
T & L and Top Coat Lime Kiln Road from Reservoir Road to Coxsackie/New Baltimore Town Line.

Executed in duplicate this 10th day of March, 2025.

Supervisor

Councilmember

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 2

Councilmember

Councilmember

County Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

Motion by Councilmember Downes seconded by Councilmember VanEtten

Deputy Supervisor Dellisanti stated that in 2025, the amount budgeted was \$360,000 and this is well over \$430,000. While he was aware there was carryover from last year, he wondered if the Highway Superintendent was expecting any additional funding from the State.

Highway Superintendent VanWormer answered that he did not know for sure, advocacy day was held last week, there was \$65,000 left over from last year, and he will use \$32,000 from the budget.

Councilmember Downes pointed out that the agreement was for 3.5 miles of Town roads and she thought in the past more miles were included.

Highway Superintendent VanWormer answered that with the increased price of everything, they can't do as much.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 60-2025

MARCH 10, 2025

**RESOLUTION TO PLACE ADVERTISEMENT FOR BIDS FOR
PAVING PROJECTS FOR THE 2025 PAVING SEASON**

RESOLVED following approval from the Highway Superintendent, the Attorney for the Town, and the Town Board, the Town Clerk will send the below Notice to Bidders for publication in the *Times Union* for seven (7) days.

NOTICE TO BIDDERS

The Town of New Baltimore will be accepting sealed bids for the following paving projects for the 2025 paving season:

West Deans Mill Road 10,700 'x 22 ' hot mix pave T&L as needed and apply 1.5" of Top.

Lime Kiln Road 7,900 Ft x 20' hot mix pave T&L as needed and apply 1.5" of top
No Tac coat.

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 3

The Town of New Baltimore will cut and clean all rebates, Supply water for rollers, and all traffic control. All roads will be swept and clean prior to paving.

Bids shall be received in a sealed envelope with 2025 Paving Bid on front, no later than Monday, March 24 at 4pm. Please send bids to Town of New Baltimore, 3809 County Route 51, Hannacroix, NY 12087. Any questions should be directed to AlanVanWormer, Highway Superintendent Cell 518-567-4961 E-Mail highway@townofnewbaltimore.org

By Order of the Town Board,
Barbara M. Finke, Town Clerk

Motion by Councilmember Downes and Councilmember VanEtten

Councilmember Downes asked the Highway Superintendent why there is tac on one and not on the other, she was just wondering if it was not a high traffic road.

Highway Superintendent VanWormer answered that they are not using tac on either one, that he didn't put it on there.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 61-2025

MARCH 10, 2025

**RESOLUTION TO APPROVE PURCHASE OF MOWER PARTS FOR
TOWN ROAD-SIDE MOWER**

WHEREAS the Highway Superintendent has submitted 3 bids for parts to our road-side mower, and,

WHEREAS the lowest bid for said parts was submitted by Montage Enterprises for a total of \$5,401.00,

THEREFORE, BE IT RESOLVED the Town Board of the Town of New Baltimore authorizes the Highway Superintendent to purchase parts for the road-side mower from Montage Enterprises as the aforementioned quote.

Motion by Councilmember VanEtten seconded by Downes and Kash

Deputy Supervisor Dellisanti noted that all bids were attached and Montage was the lowest bid at \$5,000 less.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 4

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 62-2025
MARCH 10, 2025

**RESOLUTION TO APPROVE CONTRACT WITH MET LIFE FOR DENTAL
COVERAGE FOR TOWN EMPLOYEES AND RETIREES**

WHEREAS Met Life dental coverage has been the town dental insurance company for dental coverage for town employees and retirees, and

WHEREAS the rates charged for 2025 represent no increase in monthly costs from 2024,

THEREFORE, BE IT RESOLVED that the town board of the Town of New Baltimore hereby approves the contract with Met Life for Dental coverage.

Motion by Councilmember VanEtten and Councilmember Sottolano

Deputy Supervisor Dellisanti pointed out that we have been with this company for years with the same contract and the same cost.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 63-2025
MARCH 10, 2025

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO ATTEND
THE PERMA ANNUAL MEMBERS CONFERENCE AND TRAINING
PROGRAM HELD IN VERONA, NEW YORK**

WHEREAS PERMA, the Worker's Comp carrier utilized by the Town of New Baltimore, will be holding their 2025 Annual Conference on May 14, 15, & 16 in Verona NY, and,

WHEREAS there will be no charge for attendance to the program and PERMA will pay for one night of lodging,

THEREFORE, BE IT RESOLVED that Town Supervisor Jeffrey Ruso is hereby authorized to attend the PERMA Annual Conference and training program and that he shall be further authorized to submit claims for other ancillary charges associated with the attendance at that program.

Motion by Councilmember Downes and Councilmember VanEtten

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 5

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 64-2025
MARCH 10, 2025

**RESOLUTION TO AUTHORIZE THE TOWN CLERK TO ATTEND THE
NEW YORK STATE TOWN CLERKS ASSOCIATION 2025 ANNUAL
CONFERENCE IN SYRACUSE, NEW YORK**

WHEREAS the New York State Town Clerks Association will be holding their 2025 Annual Conference from April 27-30, 2025 at the Syracuse Marriott.

RESOLVED that Town Clerk Barbara Finke is authorized to attend said Conference at a cost of \$125 for registration and \$489 for hotel accommodations.

Motion by Councilmember VanEtten seconded by Councilmember Downes

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 65-2025
MARCH 10, 2025

**RESOLUTION TO ESTABLISH WATER DISTRICT #2
USE CHARGES FOR 2025**

BE IT RESOLVED that the Town Board hereby establishes the following fees in accordance with the 2025 Budget for Water District #2:

Water Usage	As Per Meter
Debt Payment (Repair)	\$157 Quarterly
Operation and Maintenance	\$20 Quarterly

Motion by Councilmember Sotolano seconded by Councilmember VanEtten and Kash

Deputy Supervisor Dellisanti explained that the Debt Payments was for the \$330,000 water repair under the Thruway.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

Audit of Claims

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 66-2025
MARCH 10, 2025

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2025-03-01 to 2025-03-28, it is

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 6

RESOLVED that the Supervisor is hereby authorized to pay claims 2025-03 to 2025-03-28.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2025.

Motion by Councilmember VanEtten seconded by Councilmember Downes

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

General \$10,425.81, Highway \$18,420.99, Sewer 1 \$2,198.18, Sewer 2 \$42.75, Water 1 \$312.50, Water 2 \$665.00, Street Lighting 1 \$1,796.48, Total \$33,861.71

Upcoming Meetings

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Community Events

Ellie Alfeld announced the St. Patrick's Day luncheon at the New Baltimore Reformed Church; donation is the cost; and it will be corned beef, cabbage, potatoes, and pistachio pudding or pie for dessert. Pickup at 12 noon, reservations required, and they have 140 people already.

Executive Session

Deputy Supervisor Dellisanti requested an Executive Session and asked for a Motion.

Motion by Councilmember Downes seconded by Councilmember VanEtten.

Deputy Supervisor Dellisanti read Public Officers Law §105 'f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;'

The Town Board entered Executive Session at 7:14 PM.

Motion by Councilmember VanEtten seconded by Councilmember Downes to resume the Town Board Meeting at 7:34 PM.

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

Deputy Supervisor Dellisanti explained that no action was taken in Executive Session, there have been some requests made for research from the Town Attorney and she will get back to the Board.

Adjournment

Motion by Councilmember Downes seconded by Councilmember VanEtten, the meeting was adjourned at 7:34 PM

AYES: Downes, Kash, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Ruso

Motion Carried

TOWN OF NEW BALTIMORE **Draft 3/11/2025**
COUNTY OF GREENE **Adopted 3/24/2025**
TOWN BOARD REGULAR MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 10, 2025 – Page 7

Respectfully Submitted,

Barbara M. Finke RMC CTO
Town Clerk