TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING

MARCH 10, 2025
AGENDA

Please silence cell phones while the meeting is in progress.

Pledge of Allegiance

Public Comment Period

New Business

- Resolution Approving Agreement for Expenditure of Highway Monies
- Resolution to Place Advertisement for Bids for Paving Projects for the 2025 Paving Season
- Resolution to Approve Purchase of Mower Parts for Town Road-Side Mower
- Resolution to Approve Contract with Met Life for Dental Coverage for Town Employees and Retirees
- Resolution to Authorize the Town Supervisor to Attend the PERMA Annual Members Conference and Training Program Held in Verona, New York
- Resolution to Authorize the Town Clerk to Attend the New York State Town Clerks Association 2025 Annual Conference in Syracuse, New York

Upcoming Meetings

- February 17, 2025 Town Offices Closed for Presidents' Day
- February 24, 2025 Town Board Work Meeting at 7 PM
- March 5, 2025 Zoning Board of Appeals Meeting at 7 PM
- March 10, 2025 Town Board Regular Meeting 7 PM
- March 13, 2025 Planning Board Meeting at 7 PM
- March 24 2024 Town Board Work Meeting at 7 PM

Community Events

Audit of Claims

Adjournment

***** Agenda Subject to Change******

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.

3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.

4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers and individuals attending the meeting will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.

5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.

6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.

7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 59-2025
MARCH 10, 2025

RESOLUTION APPROVING AGREEMENT FOR EXPENDITURE OF HIGHWAY MONIES

RESOLVED that the attached Agreement for Expenditure of Highway Monies submitted by Highway Superintendent Alan VanWormer (Highway 284 Agreement) is hereby approved.

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Town Superintendent of Highways of the Town of **New Baltimore, Greene** County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS**. The sum of **$37,919.68** shall be set aside to be expended for primary work and general repairs upon **61.67** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. **PERMANENT IMPROVEMENTS**. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

a. On the road commencing at **County Route 51** and leading to **Deans Mill Road**, a distance of **2 miles**, there shall be expended not over the sum of **$255,225.00**.
Type: **Hot Mix Blacktop Overlay** Width of traveled surface**: 20 feet**
Thickness: **1.5 inches** Subbase: N/A
T & L and top West Deans Mill Road from County Route 51 to Deans Mill Road.

b. On the road commencing at **Reservoir Road** and leading to **Town of Coxsackie, Town of New Baltimore Town line**, a distance of **1.5 miles**, there shall be expended not over the sum of **$174,522.00.**
Type: **Hot Mix Blocktop Overlay** Width of traveled surface: **20 feet**
Thickness: **1.5 inches** Subbase: N/A
T & L and Top Coat Lime Kiln Road from Reservoir Road to Coxsackie/New Baltimore Town Line.

Executed in duplicate this 10th day of March, 2025.

_____ Supervisor

_____ Councilmember

_____ Councilmember

_____ Councilmember

_____

_____

Councilmember

Town Superintendent of Highways

County Superintendent of Highways

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 60-2025
MARCH 10, 2025

RESOLUTION TO PLACE ADVERTISEMENT FOR BIDS FOR PAVING PROJECTS FOR THE 2025 PAVING SEASON

RESOLVED following approval from the Highway Superintendent, the Attorney for the Town, and the Town Board, the Town Clerk will send the below Notice to Bidders for publication in the *Times Union* for seven (7) days.

NOTICE TO BIDDERS

The Town of New Baltimore will be accepting sealed bids for the following paving projects for the 2025 paving season:

West Deans Mill Road 10,700 'x 22 ' hot mix pave T&L as needed and apply 1.5" of Top.

Lime Kiln Road 7,900 Ft x 20' hot mix pave T&L as needed and apply 1.5" of top
No Tac coat

The Town of New Baltimore will cut and clean all rebates, Supply water for rollers, and all traffic control. All roads will be swept and clean prior to paving.

Bids shall be received in a sealed envelope with 2025 Paving Bid on front, no later than Monday, March 24 at 4pm. Please send bids to Town of New Baltimore, 3809 County Route 51, Hannacroix, NY 12087. Any questions should be directed to AlanVanWormer, Highway Superintendent Cell 518-567-4961 E-Mail highway@townofnewbaltimore.org

By Order of the Town Board,
Barbara M. Finke, Town Clerk

Town of New Baltimore

3809 County Route 51

Hannacroix, NY 12087

2025 paving bid request

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Any questions should be directed to

AlanVanWormer

Highway Superintendent

Cell 518-567-4961

E-Mail highway@townofnewbaltimore.org

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 61-2025
MARCH 10, 2025

RESOLUTION TO APPROVE PURCHASE OF MOWER PARTS FOR TOWN ROAD-SIDE MOWER

WHEREAS the Highway Superintendent has submitted 3 bids for parts to our road-side mower, and,

WHEREAS the lowest bid for said parts was submitted by Montage Enterprises for a total of $5,401.00,

THEREFORE, BE IT RESOLVED the Town Board of the Town of New Baltimore authorizes the Highway Superintendent to purchase parts for the road-side mower from Montage Enterprises as the aforementioned quote.

Town of New Baltimore Highway Department

3809 County Route 51

Hannacroix, NY 12087

3/4/2025

Please see the attached price quotes and PO for mower parts for the upcoming 2025 mowing season. Part will be purchased from Montage Enterprise at the lowest quote of $5401.00

Thanks

Alan

Tax Exempt #14-6002325

PO # H-2025-36
DA 5130.4

TOWN OF NEW BALTIMORE
3809 County Route 51
Hannacroix, NY 12087
(518)756-6671
(518)756-8880 FAX

Vendor Montage Enterprise Inc
PO Box 631
Blairstville, NJ 07825

Ship to _____

Date 3/4/24

Department Highway Machinery

Quantity	Item #	Item Description	Unit Cost	Amount
50		MC-09.902.01 Flail Blades	$ 28.68	$ 1434.00
50		7390012 Sleeves	$ 23.37	$ 1166.50
50		7390001 Shackles	$ 28.67	$ 1433.50
50		739003 Spacers	$ 27.30	$ 1365.00
		Total		

AUTHORIZED SIGNATURE _____

Signature of Town Supervisor if over $1,000 _____

Order Number B133546

Customer 12087B

Bid Expiration Date 02/13/25

140 Route 94
P.O. Box 631
Blairstown, NJ 07825 USA
Telephone: 908/362-5353

Bill To:

TOWN OF NEW BALTIMORE
3809 COUNTY ROUTE 51
HANNACROIX, NY 12087
U.S.A.

Ship To:

TOWN OF NEW BALTIMORE
3690 COUNTY ROUTE 51
HANNACOIX, NY 12087

THIS IS A BID/ESTIMATE

Date	Ship Via	F.O.B.	Terms
01/14/25			Net 30 Days

Purchase Order Number	Buyer	CC Number	Salesperson	Order Date	User ID
QUOTE	ALAN		HA	01/14/25	DKEA

Quantity Req.	Quantity Ship	Quantity B.O.	Item Number	Description (Customer Part No.)	Unit Price	Amount
50	0		MC-09.902.01	MC0201 FLAIL BLADE 02-01-01	28.68	1434.00
50	0		7390012	SLEEVE	23.37	1168.50
50	0		7390001	SHACKLE	28.67	1433.50
50	0		NOTE	P/N 739003 MCCONNEL SPACERS NON STOCK	27.30	1365.00
1	0		SHIP	SHIPPING CHARGE-	0.00	0.00

Nontaxable Subtotal	5401.00
Total Order	5401.00

Printed on 01/15/25 at 7:58 PM

United Ag & Turf NE
2356 Route 9
Hudson, NY 12534
Phone: (518) 537-6221
Fax: (518) 537-5276
info@uatne.com

UNITED Ag & Turf
www.unitedequip.com

JOHN DEERE

*** PROFORMA INVOICE ***

Sales Order for Future Processing

Invoice To Account No: 935333

TOWN OF NEW BALTIMORE
D. JORDAN SUPT OF HWYS
3809 CO RT 51
HANNACROIX, NY 12087
US

Deliver To:

TOWN OF NEW BALTIMORE
D. JORDAN SUPT OF HWYS
3809 CO RT 51
HANNACROIX, NY 12087

Home Ph: Mob Ph:
Work Ph: 5187562078

Order No: 1865367
Date: 1/28/2025
Page: 1 of 1

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price
50.00	0	09.902.01	FLAIL - FORGED 58MM		51.65	51.65	$2,582.50
50.00	0	7390012	SLEEVE - MULTICUT SHACKLES		27.48	27.48	$1,374.00
50.00	0	7390001	SHACKLE		32.52	32.52	$1,626.00

Customer PO No:
Delivery Note:
Tax Exempt No:
Salesperson: Charles Rinaldi

Sub Total:	$5,582.50
Sales Tax:	$0.00
Total:	$5,582.50
Deposit Received:	$0.00
Balance Due:	$5,582.50

EXCLUDES TAX

MONROE TRACTOR
we keep you working

Adams Center, NY 315.583.5486 • Albany, NY 518.785.8013 • Auburn, NY 315.258.0122
Batavia, NY 585.343.9263 • Binghamton, NY 607.754.6570 • Buffalo, NY 716.681.7100
Campbell, NY 607.739.8741 • Canandaigua, NY 585.394.7260 • Derby, VT 802.771.3007.
Hartford, CT 860.920.0075 • New Haven, VT 802.771.3007.• Rochester, NY/Corp. 585.334.3867
Syracuse, NY 315.452.0000 • Westborough, MA 508.845.4343 • Woburn, MA 781.933.4217
www.monroetractor.com

SHIP TO
IN STORE PICKUP

SOLD TO
TOWN OF NEW BALTIMORE HWY DEPT
3809 COUNTY ROUTE 51
HANNACROIX NY 12087

Branch		
12 - ALBANY		
Date	Time	Page
01/17/2025	15:08:18 (O)	1
Account No.	Phone No.	Est. No. 01
NEWBA001	5187568078	010209
Ship Via	Purchase Order	
	ALAN	
	Salesperson	
	TVV	

QUOTE EXPIRY DATE: 02/16/2025

PARTS ESTIMATE - NOT AN INVOICE

5% OFF
WILL HAVE FREIGHT
ATLEAST 2-3 WEEK LEAD TIME

Part#	Description	U	Qty	Price	Amount
09.902.01	BLADE		50	47.67	2383.50
7390003	SPACER		50	27.53	1376.50
7390012	SLEEVE		50	23.56	1178.00
7390001	SHACKLE		50	28.91	1445.50

Subtotal:	6383.50
Discount:	319.19-
Tax:	.00
TOTAL:	6064.31

Authorization: _____

PAYMENT: PAYMENT DUE UPON RECEIPT OF INVOICE.
1.5% per month service charge (18% annual) on past due invoices.

SPECIAL ORDER PARTS MUST BE PAID IN FULL PRIOR TO ORDER.

PARTS RETURN POLICY: All returned parts must be unused, in their original packaging, be undamaged, and be accompanied by original sales invoice. Parts must be returned within 10 days of the date of invoice. All returns are subject to a 20% restocking charge in addition to freight charges. No return on electrical parts or fabricated hydraulic hoses. Any opened kits are non-returnable. If parts are non-returnable to the supplier, there will be no return. If a part is defective or mislabeled by the supplier, full credit will be issued.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 62-2025
MARCH 10, 2025

RESOLUTION TO APPROVE CONTRACT WITH MET LIFE FOR DENTAL COVERAGE FOR TOWN EMPLOYEES AND RETIREES

WHEREAS Met Life dental coverage has been the town dental insurance company for dental coverage for town employees and retirees, and

WHEREAS the rates charged for 2025 represent no increase in monthly costs from 2024,

THEREFORE, BE IT RESOLVED that the town board of the Town of New Baltimore hereby approves the contract with Met Life for Dental coverage.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 63-2025
MARCH 10, 2025

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO ATTEND THE PERMA ANNUAL MEMBERS CONFERENCE AND TRAINING PROGRAM HELD IN VERONA, NEW YORK

WHEREAS PERMA, the Worker's Comp carrier utilized by the Town of New Baltimore, will be holding their 2025 Annual Conference on May 14, 15, & 16 in Verona NY, and,

WHEREAS there will be no charge for attendance to the program and PERMA will pay for one night of lodging,

THEREFORE, BE IT RESOLVED that Town Supervisor Jeffry Ruso is hereby authorized to attend the PERMA Annual Conference and training program and that he shall be further authorized to submit claims for other ancillary charges associated with the attendance at that program

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 64-2025
MARCH 10, 2025

RESOLUTION TO AUTHORIZE THE TOWN CLERK TO ATTEND THE NEW YORK STATE TOWN CLERKS ASSOCIATION 2025 ANNUAL CONFERENCE IN SYRACUSE, NEW YORK

WHEREAS the New York State Town Clerks Association will be holding their 2025 Annual Conference from April 27-30, 2025 at the Syracuse Marriott.

RESOLVED that Town Clerk Barbara Finke is authorized to attend said Conference at a cost of $125 for registration and $489 for hotel accommodations.

NYSTCA

NEW YORK STATE

TOWN CLERKS ASSOCIATION

43rd Annual Conference

April 27 - 30, 2025

Syracuse Marriott, Downtown Syracuse

Develop a passion for learning. If you do, you will never cease to grow!

Registration is Open! Please Register ASAP — Deadline: April 16, 2025

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 65-2025
MARCH 10, 2025

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2025-03-01 to 2025-03-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2025-03 to 2025-03-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2025.