TOWN OF NEW BALTIMORE
COUNTY OF GREENE
TOWN BOARD WORK MEETING
TOWN HALL, 3809 COUNTY ROUTE 51, HANNACROIX, NY 12087
MARCH 23, 2026

Agenda

Reports

- Supervisor
- County Legislator Patrick Linger
- Highway Superintendent
- Town Clerk
- Historian

Approval of Minutes:

- January 12, 2026 – Town Board Regular Meeting
- February 25, 2026 – Town Board Work Meeting

Committee Reports

- Animal Control
- Assessment
- Audit and Budget
- Buildings, Grounds & Recycling
- Code Enforcement Officer
- Communications
- Court
- Fire, EMS, & Law Enforcement
- Grants, Promotions, Economic Development
- Highway
- Insurance
- Personnel
- Planning & Building Department
- Seniors
- Technology/ Website
- Veterans and Memorials
- Wastewater Treatment
- Water
- Youth, Parks, and Recreation
- Zoning Board of Appeals

Upcoming Meetings

- ZBA Meeting - Wednesday, April 1, 2026, 7:00 PM
- Planning Board Meeting - Thursday, April 9, 2026, 7:00 PM
- Town Board Regular Meeting, Monday, April 13, 2026, 7:00 PM
- Town Board Work Meeting, Monday, April 27, 2026, 7:00 PM

Audit of Claims

Adjournment

Guidelines For Public Conduct During Town Board Meetings

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

OPENING OF WORK MEETING
Supervisor Taber opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Faul, Ferry, Kash, and Sottolano; Deputy Supervisor Stefanik (7:25 PM); County Legislator Linger; Highway Superintendent VanWormer; Town Clerk Finke; and 11 members of the public who signed the attendance book.

Supervisor Denise Taber
The Veterans luncheon was held the previous day, a detailed report would be given later in the meeting, and everyone had a great time.

County Legislator Pat Linger
In March I attended 2 workshops, 2 special meetings, 8 committee meetings, Legislative Meeting #3, and the 3-day NYS Association of Counties winter conference. This year's conference was attended by over 800 county officials and offered multiple opportunities for networking, training, and access to vendors. I attended standing committee meetings for Medicaid & Human Services, Transportation & Public Works, Public Safety, Public Health, and the NYSAC IT Task Force meeting. I attended workshops related to building ethical awareness in county government, building effective countywide EMS plans, review of the 2027 State budget, navigating conflict, economic development, and short-term rentals. The Plenary session on Tuesday morning was a presentation by StoryCorps founder Dave Isay. This session highlighted their "One Small Step" initiative, which encourages, records, and shares conversations between people with differing political views. Wednesday finished the conference with the required NYS Emergency Management Certification and Training for Chief Elected & Appointed Officials. Unfortunately, I was the only GC legislator to attend both session days and I have a lot of information to bring back. Two other legislators attended day one but were unable to return for the second session. We began the month with awarding the site clearing bid for the new Community Services building, immediately followed by the authorization to advertise for bids for that building. I believe the clearing was accomplished late last week. Funds have been reserved to pay for this building entirely, without bonds. Stella Yoon from CREATE gave us an update on grants from the Council on the Arts. During the conversation with her, a question was raised as to whether the recently appointed Poet Laureate held values that conflict with Legislative intent. Stella will meet with her soon for clarification. We authorized the purchase of 5 radar systems for the GC Stop DWI program. We accepted a $689,000 Homeland Security grant to help us meet NYS IP Readiness requirements. We authorized advertisement for bids for renovations to the Cairo Senior Center. This building was recently purchased by the Town of Cairo to replace the Acra center. We intend to renovate the space to set it up for a central kitchen to cook meals for all senior centers and homebound meals. This project is estimated to cost $2.1 million and will be paid for by reserves and NYS grant funding. We awarded the bid for our annual Household Hazardous Waste collection. No date has been chosen yet. Contracts were awarded for the inspection services and the replacement of the CR61 bridge over the Coxsackie Creek. The combined cost for this work is a little over $3.1 million, and funds are in reserves to pay for it. Work will start soon on North side of the bridge to correct the road slide first. We awarded $2.4 million in bids for inspection services and slope remediation in the Town of Catskill. The initial slope study brings this total to over $3.1 million. Once again, funds are in reserves for this purpose. As we move closer to completion of the Justice Center, we will repurpose the large desks in our chambers to that building. We authorized the $51,000 purchase of furniture and audio/video equipment for the legislative chambers to replace those desks and improve the visual and audio aspects of our televised meetings. Following a presentation from our Local Workforce Development Agency, we authorized the application to merge our Agency with the larger Capital Region Agency. We authorized two public hearing related to Community Development Block Grants to begin at 6:20 pm on April 15. We also authorized the purchase of a "hot box" for County Highway use. While not technically a County project, the site clearing for the new Hampton Inn in Leeds has begun. The IDA has been awarded all permits now to finally start this overdue project. We're awaiting the construction schedule and look forward to its completion. This has been a multi-year collaborative effort between the Town of Catskill, GCIDA, NYS Thruway Authority, and the GC Legislature. The remaining final parcel is being marketed for a restaurant. With the sale of the first two parcels, GC taxpayers were able to secure the over

$800,000 in back taxes that were originally owed on this property. For reference, GC will write checks on March 31, 2026, totaling $12,089,191.12 to cover the unpaid village, school, and state land school taxes. By law, Counties are required to make tax districts whole for any unpaid property taxes. After 3 years of unpaid property taxes, the County can move to take title and attempt to recoup any losses. One final note is a call I received regarding the placement of a flashing light in the area of the Grapeville school on CR 26. This process will need to start with a resolution from the Town, approved by the Board, requesting a traffic study and a light for traffic control. This resolution should be sent to the County Highway Superintendent, Scott Templeton, for action. That will start the process but not necessarily guarantee installation of a light. The concern lies in the area where students are being dropped off and picked up next to the road.

Legislator Pat Linger advised the Board that he had received a request from a resident regarding the possible installation of a flashing traffic light in the area of the school on County Route 26. He explained that the process would need to begin with the Town Board adopting a resolution requesting a traffic study and the installation of a traffic control device. The resolution would then be forwarded to the County Highway Superintendent to initiate the review process, noting that approval of a light is not guaranteed. He stated that the concern involves student drop-off and pick-up occurring close to the roadway and that he had already spoken with the resident who raised the issue and explained the procedure. During the discussion, it was also noted that the speed limit in that area is approximately 35 miles per hour and that traffic coming from nearby curves may contribute to safety concerns.

Councilmember Faul asked whether the Homeland Security grant funding could be used for document storage.

Legislator Pat Linger responded that the specific grant being discussed is intended primarily for public safety and emergency response infrastructure, particularly improvements to public service answering points (dispatch centers). He explained that the funding could be used for items such as generators, backup power, additional communication lines, and related equipment designed to prevent disruptions to emergency services. He further stated that the grant would not cover document storage or similar administrative uses. The discussion also briefly referenced the existing county emergency notification system, noting that residents can already register through the County to receive emergency alerts.

Highway Superintendent Alan VanWormer

February 23 to March 18th 2026 Monday 2/23 called all in at 3:30 am for snow, plowed and salted all roads; Replaced missing wing pin on 2013 International truck number 7; Tuesday 2/24 called all in at 5:30am loaded all trucks and salted spots where needed; Wednesday 2/25 all in at 5am plowed and salted all roads; Washed all trucks; Cleaned walks and ramp at Town Hall; Thursday 2/26 checked all road and salted where needed, mostly in the western portion of town; Changed air filters in highway garage furnace; Patched some holes with winter mix; Checked over and grease all trucks and loader; Monday 3/2 two employees met with Gene Wescott from NYS Deferred comp; Removed leaking fuel tank from 1993 International Plow truck and replaced with used one; Picked up trash from Town Hall on Monday mornings; Picked up and removed dead deer from Cornell Park; Wednesday 3/4 salted all road for light ice; Tightened sander chain on 1997 International plow truck; Hauled washed screenings from Callanan to use in case of more ice; Repaired broken exhaust on 2012 International plow truck; Friday 3/6 called all in at 3am for light ice sanded all roads; Saturday 3/7 had two trucks haul salt from port of Coeymans as we were out; Repaired lights on 1993 International Plow truck; Picked up dead deer on Roberts Hill Road; Monday 3/9 submitted Chips paperwork for reimbursement for the new mower tractor; Started working on refurbishing our 1988 Equipment trailer with new tires, brakes, deck boards, and light repair; Replaced brake master cylinders on Case XP90 tractor; Monday sent two trucks to help Town of Coxsackie haul stone, they will help us in the near future haul in 850 tons of stone for our 2026 chip seal projects; Tuesday 3/17 checked all road for wind debris and cleaned up where needed.

Letter from Michael W. Fenley, P.E., Regional Traffic Engineer from the New York State Department of Transportation to Scott Templeton, Greene County Superintendent of Highways: 'This is in response to the Town of New Baltimore resolution dated January 6, 2025, requesting a reduction in the speed limit on Deans Mill Road in the Town of New Baltimore. We apologize for the extended delay in our response. Deans Mill Road was reviewed from West Deans Mill Road to County Route 51 within the Town of New Baltimore. Currently, this highway is posted at 40-mph. Based on our review, we have determined that a reduction in the speed limit is warranted. We have written a Notice of Order establishing a 35-mph speed limit for the requested section of the road in the Town of New Baltimore. Upon receipt of this Order, which is currently being filed with the Secretary of State, the Town may arrange to have the appropriate speed limit signs installed in accordance with the *2023 MUTCD* and *NYS Supplement*. Thank you for your interest in and support for the transportation system.'

Town Clerk Barb Finke

1 CO Search Compliance Residential $125, 5 Building Permits $1,993.47, 1 CO Search $50, , Dog Impoundment $320, 16 Dog Licenses $114, 2 Late Dog Fees $10, 1 Demolition Permit $75, 3 Minor Subdivisions $225, 2 Special Use Non Commercial $200, 17 Certified Copies $170, Total State, County & Local Revenues $3,304.47, $22 to New York State Department of Agriculture and Markets for the Spay/Neuter Program, Total to Supervisor $3,282.47. The Town Clerk's Office collected $3,101,057.87 in taxes, $3,220.92 in penalties, representing 80% collected. Remaining uncollected is $775,895.73. The last day to collect Property Tax will be July 31, 2026. For Water Districts 2 and 3, we are currently collecting 10% for third quarter 2025, 4% for 4th quarter of 2025. First quarter 2026 water bills will go out on or near April 15th. Sewer is collecting at 4% penalty for the first half until April 15th. Second half sewer bills will go out in July.

Town Clerk Finke reported that there had been an incident the previous week involving entry into the Town Clerk's office and the removal of personnel files without her knowledge. She found they were missing on March 17, wasn't sure where they were, and that both she and Jess were concerned. Through emails and telephone calls the files were later located. She then read a written statement regarding the matter and handed the Town Board members and the Highway Superintendent a copy.

Letter from Barbara M. Finke, Town Clerk, to Supervisor Denise Taber, Deputy Supervisor Michelle Stefanik, Councilmember David Faul, Councilmember Danny Ferry, Councilmember Janet Kash, Councilmember Deb Sottolano, Town Justices James Huff and Anthony Konsul, Highway Superintendent Alan VanWormer, and All Department Heads: 'The Town Clerk is custodian of all records, books, and papers of the Town. I was also designated as the Records Management Officer by the Town Board at the Organizational Meeting, holding this position since 2014. In addition, it is the Town Clerk's statutory responsibility to ensure the integrity of town records, the Attorney General and the State Comptroller have both opined that the Town Clerk has the authority to control access to the records vault. As we move forward, this letter serves as formal notice that if anyone is looking for official Town records to please submit their request in writing to me as the Town Clerk. Please do not ask a Deputy Town Clerk. You can be assured that I will work with the Deputy Town Clerks if necessary to satisfy your request. Should you have any questions, please contact me at (518)756-6671, Ext. 5 or clerk@townofnewbaltimore.gov.'

Town Clerk Finke further stated that the locks to the Town Clerk's office were changed the previous Thursday afternoon, only a limited number of keys are now in circulation with each Deputy Clerk having a key. She asked that communication with Board members remain open, to discuss if records or materials are needed and to just ask and it will be provided if available, she has known all of the Board members for awhile, the Town Supervisor for 20-30 years, and she hopes everyone can continue working together on behalf of the Town.

Councilmember Sottolano stated that a reminder should be included with the next sewer bills advising residents not to dispose of flushable wipes in the sewer system.

Town Clerk Finke confirmed that notices have been included in the past and pink, yellow, and peach paper was used to draw attention to the notice. She added that the next sewer bills are

expected to be mailed toward the end of June. It was also noted that the issue has recently worsened, making the reminder necessary.

Supervisor Taber advised the Board that the Greene County Historical Society had requested permission to use the Town building on June 6, 2026, from approximately 8:45 a.m. to 4:00 p.m., and noted that someone would need to be available to open and close the building.

The Greene County Historical Society is asking to use the Town Hall on June 6, 2026 from 8:45 AM-4 PM, with someone to open and close the building.
Motion by Councilmember Taber seconded by Councilmember Sottolano
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Historian Ted Hilscher

Councilmember Faul indicated that the Historian would like to be placed on the April 13 Agenda for a presentation on his activities.

Public Comment

Ellie Alfeld thanked the Town Board and the Fire Company for organizing the recent Veterans event and stated that the Veterans who attended appeared to greatly enjoy the opportunity to gather and spend time together. She noted that the event provided an opportunity for long-time residents and Veterans, including some in their 90s, to reconnect and share memories. She also spoke about the importance of recognizing the sacrifices made not only by Veterans but also by their families, particularly military spouses and children, and encouraged the Town to continue showing appreciation and gratitude to Veterans and their families.

Town Clerk Finke acknowledged and thanked former Councilmember Shelly VanEtten who started the Veterans luncheon program 8 years prior, she had the idea and it has grown, and her name was mentioned to her many times at the luncheon.

Nick Dellisanti inquired about the town's liability insurance renewal, it typically renews the first week of March. He observed that while resolutions for the renewal of the bookkeeper, attorney, and IT contracts had been approved, no resolution for the liability insurance—covering all town buildings and highway trucks, with an approximate cost of $50,000—had been presented.

Supervisor Taber responded that all documentation is in order, and the resolution will be forthcoming once the premium and policy details are finalized.

Peter Melewski commended the Board for initiating the comprehensive plan update and for engaging residents to volunteer on the project. He shared the 2023 Hudson River Access Plan iby Scenic Hudson, he was a primary author of the report, noting it identifies gaps in public access, recommends new access points, and highlights improvements for existing sites. Greene County sites are covered on pages 216–244, with New Baltimore sites specifically on pages 216–224. The report is available as a PDF online by searching "Scenic Hudson/2023 Hudson River Access Plan." He also expressed appreciation for the Town joining the Hudson River Greenway. He then addressed truck traffic concerns related to the P&M offshore wind infrastructure project at Port of Coeymans Industrial Park. He reported that trucks have been using a southbound route through New Baltimore, contrary to permit recommendations, causing noise and safety impacts. He noted that the original DEC traffic study failed to assess impacts on the hamlet and that permit recommendations were unenforceable. He provided documentation from 2022, including SEQR findings, correspondence with DEC, and letters sent by residents to state officials, and concluded by thanking the Board for their attention.

Stephen Donnelly introduced himself to the Board and residents and as part of a regional effort with neighboring River towns, Bethlehem and Coeymans, to coordinate Hudson River-related projects, particularly a trail connecting the communities. He emphasized the goal of balancing community access with existing industrial operations. He raised questions regarding enforcement of Coeymans site plan review law, which has been inactive since 2016, and sought clarification on the town's role in reviewing Albany County plans. He highlighted recent communications with state senators and Albany County Planning regarding DOT projects, noting delays and stressing the need for quicker action. He encouraged resident engagement beyond social media, emphasizing the importance of community voices in influencing regional and state priorities. Donnelly also noted his personal connection to the Hudson River and expressed his commitment to public access and awareness of the river while coordinating with neighboring towns.

Councilmember Sottolano emphasized the need for a unified approach to the Albany County traffic study, noting that the study currently covers Coeymans and Ravena. She indicated that New Baltimore needs to be added to the traffic study so that all towns can be evaluated together.

County Legislator Linger confirmed coordination with County officials to include New Baltimore as different studies have been undertaken along the way that they may not have known about.

Councilmember Sottolano noted the importance of being measured by the same measures uniformly.

ADOPTION OF MINUTES
The January 12, 2026, Town Board Regular Meeting Minutes and February 25, 2026 Town Board Work Meeting Minutes submitted by Town Clerk Finke,
Motion by Councilmember Faul, Seconded by Supervisor Taber and Councilmember Sottolano
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Animal Control
January to March February 7: Responded to report of loose dogs previously identified in dangerous dog case: state troopers also notified. Complainant contacted DCO and Councilmember Kash to express his concerns and intent to file a formal complaint with the court. February 15: Attended court hearing where owner of the dogs were fined and given further stipulations on how to address their behavior. March 20: Responded to call from Town Hall about a dog complaint on Roberts Hill Road. Called complainant and is working to resolve the issue.

Assessment
Letter from Ellsbeth J. Finke: "I, Ellsbeth Finke, appreciate my prior appointment to the Board of Assessment Review and enjoyed serving in that capacity for many years. I will need to resign that position due to a change in my residence."
Motion to accept the resignation by Councilmember Sottolano seconded by Supervisor Taber
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Recycling Center Operator Kirk Trombley
02/25/26 to 03/23/26 1 Tire Up to and Including 16" Without Rim $4, 60 Gallon Bags of Plastic (No Hard Plastics) 8, 5 Bundles of Magazines & Phone Books, 36 Bags and Bundles of Newspaper, 38 Boxes and Bundles of Cardboard, Total Income $4

Highway Superintendent Van Wormer added that a dumpster of scrap metal was sent for recycling and the town should expect a check.

Buildings, Grounds & Recycling

Deputy Supervisor Stefanik reported that with the recent windstorm several roofing shingles were found on the new deck, an inspection of the roof is needed to determine any repairs. They spoke with Delaware Engineering about finishing the entrances, they learned the differences between railings and handrails and are waiting on the handrails, there is another rail at a particular height for accessibility on the ramp and on each side of the stairs.

Ellie Alfeld raised concerns about a loose post on the old stairs, the concrete base needs to be reinforced to ensure stability.

Cemeteries

The cemetery committee (me) and the Sexton have had the following activities and/or issues in the last two weeks:

1. The map of the plot locations at the Medway Church Cemetery remains missing. I've searched the file cabinet across from the Town Clerk's office and looked in the basement.

2. I contacted the New York State Department of State, Division of Cemeteries. DOS provided the annual reports from The Board of the Medway Church Cemetery Association. The reports from the most recent years were written by Beth Anne Woodhull. Unfortunately, the reports don't include plot locations.

3. Telephone calls and website inspections of neighboring towns established their fee schedules for burials. Fees can include, but don't necessarily include, Town license fees, plot/deed fees, grave digging, and maintenance charges (both current and permanent). The Town of New Baltimore requires the family and/or friends of the deceased pay for the opening and closing of the plot, if occupied, and the cost of constructing a vault, if necessary. (See Town of Catskill Fee Schedule, effective January 1st, 2026, on the attached page.)

4. My concerns for the Town of New Baltimore's cemeteries are as follows:
   - The State requires that bank accounts be established for cemetery operating funds, for current maintenance expenses, and for long-term expenses. I need to verify that the accounts exist and have sufficient funds to meet State requirements.
   - Families have deeds for plots in the Town of New Baltimore's cemeteries, and these plots have specific locations. Do such records exist and where are they?
   - The State can audit The Town of New Baltimore's cemetery financial records. Beth Anne Woodhull was the audit contact person in the past for the Medway Christian Cemeteries. Now the Town Board will be responsible.
   - Can the Town legally deny applications for a burial plot, especially if the deceased was not a Town resident?

DESCRIPTION	TOWN	GREENE COUNTY RESIDENT	OUT OF GREENE COUNTY	FEE RECEIVED
LOTS				
All lots (except Veterans)	$850.00	$1,500.00	$3,500.00	
Veterans Lots	No charge	$500.00	$1,000.00	
INTERMENT-Casket				
Adult	$800.00	$1,300.00	$2,200.00	
Veterans Section (marker included)	$750.00	$1000.00	$1,000.00	
Infant	$200.00	$400.00	$800.00	
Stillborn	$100.00	$200.00	$400.00	
INTERMENT-Cremation				
Adult/Infant/Stillborn	$250.00	$450.00	$850.00	
Veterans Section (marker included)	$450.00	$650.00	$1,050.00	
Additional Cost Dual Interment	$200.00	$300.00	$400.00	
Veteran Marker Installation Outside Veteran Section	$250.00	$250.00	$250.00	
SATURDAY OR HOLIDAY BURIAL/OPENINGS				
In addition to Internment Rate	$300.00	$600.00	$1,200.00	
DISINTERNMENT (Removal Only)	$1,000.00	$2,000.00	$4,000.00	
VAULT RENTALS				
Lot Owners	No charge	No charge	No charge	
Others	$20.00/ day $300.00/month	$40.00/day $600.00/month	$80.00/day $1,200.00/month	
OTHER FEES				
Fee per burial each container of gas (for frozen ground)	$200.00	$300.00	$600.00	
Flat fee for burial after 2 pm	$150.00	$200.00	$400.00	
Overtime fee after 3:30 pm	$200.00	$250.00	$450.00	

Councilmember Sottolano reported ongoing efforts with the Building/Planning/Zoning Clerk and Building staff, including Alan Jordan and Vince Hales, for software for computerizing their records. The goal is to reduce the use of paper and provide easy access to documents without having to go through folders. Meetings with vendors are being scheduled to see their products d if it meets department needs.

Code Enforcement Officers Allan Jourdin and Vincent Hales

Summarization of Code Enforcement Officer activities for March 2026, is as follows: Building Inspections: 26; Total New Building Permit Applications Received: 1; Total Building Permits Issued: 5 Certificates of Compliance Issued: 4; Certificates of Occupancy Issued: 2; Building Permit Renewals Sent: 7; Building Permit Renewals Received: 1; Open Building Permits: 126; Building Department Fees for February 25, 2026 – March 23, 2026: $ 5,472.00; Total Fees for Year to Date: $ 10,266.87

Communications

Councilmember Kash reported that the Town's new official Facebook page has gained 134 followers within the first two weeks, appreciated Deputy Supervisor Stefanik's assistance in setting it up. She mentioned a recent New York State Court of Appeals ruling that emails provided to Town governments and municipalities to receive newsletter notification are not subject to FOIL requirements, meaning the identity of subscribers remains private and cannot be shared with third parties. The Town is exploring options of reaching out by email and text for newsletters, meeting agendas, and town events, this would be opt-in, and discussion will continue with the Technology Committee.

Town Clerk Finke noted that the last time they did that there were only three people.

Councilmember Sottolano noted that YouTube usage continues to increase alongside Facebook sign-ups, it is hard to go door-to-door, expensive to send out letters, depend on flyers in the Post Office which doesn't reach many people. The Town is exploring alternative methods without spamming residents.

Councilmember Kash will provide updates once a more developed plan is ready for the public.

Court

The following is the Town of New Baltimore Court monthly report for February 2026.

- Total February monies received was $16,580.00
  - Hon. James W. Huff $9,722.00
  - Hon. Anthony C. Konsul $6,858.00

- Total 2026 monies received (January-February) $38,692.00
- Total new cases received 148

The Court is pleased to announce that we have received a grant from the New York State Justice Court Assistance Program. This Grant will allow us to have our old record scanned and stored on a secured disk, allowing court employees access. We will also be purchasing equipment with the grant money to continue scanning our records on a regular basis.

Town Clerk Finke reported on the January figures for 2026:

Judge Huff	Judge Konsul	State Share	County Share	Town Share	Other	Total
$12,474	$9,638	$12,110	$480	$9,522	$0	$22,122

Highway

RESOLUTION TO AUTHORIZE THE TOWN HIGHWA SUPERINTENDENT TO ATTEND THE RUNNING YOUR HIGHWAY DEPARTMENT WORKSHOP AS A COMMUTER TO VOORHEESVILLE, NEW YORK

Whereas the Cornell University will be holding their Running Your Highway Department Workshop at the Cornell Cooperative Extension office in Voorheesville, NY on March 25, 2026; now, therefore, be it

Resolved, that Highway Superintendent Alan Van Wormer is authorized to attend said Workshop as a commuter at a cost of $90 for registration.

Motion by Councilmember Ferry seconded by Councilmember Sottolano
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Personnel

Deputy Supervisor Stefanik reported ongoing discussions with Councilmember Faul and Town employees on the employee handbook and possible free office desks for the Town Clerk's office.

Planning Board Chair Rob VanEtten

The Planning Board met on March 12, 2026, with six members present and one member absent. The following business was transacted: Jeffrey Colburn Minor Subdivision: A public hearing was held for the two-lot minor subdivision located on Kings Road. Certified mail notices were sent to eight neighboring property owners; three return receipts were received, and documentation confirmed that all notices were mailed within the required timeline. No members of the public offered comment. The resolution approving the subdivision maps for filing with the Greene County Clerk's Office was read aloud and approved.

Peter Geoghegan Minor Subdivision: A public hearing was held for a three-lot minor subdivision on Featherbed Lane. Six of seven certified mail return receipts were received. Public comments were received from Ed Volmar, Thomas Fortulakis, Brandon Horn and written comment from Beth Kissel regarding trespassing, property protection, groundwater, and potential impacts from development. The Board noted that the proposed lots exceed the Town's minimum lot size, and all systems must comply with engineering and Department of Health standards. The resolution approving the subdivision maps for filing with the Greene County Clerk's Office was read aloud and approved.

Lance Palmateer Special Use Permit: A public hearing was held on the Special Use Permit application submitted by Lance Palmateer to operate a small auto repair business within an existing garage. One member of the public requested clarification, the applicant confirmed no new construction is proposed. Due to insufficient notice timing despite proper mailings, the Board voted to extend the public hearing to the next meeting to meet notification requirements.

Ken Gonyea – Absolute Fire Protection, LLC Special Use Permit: The Board reviewed a resolution from the previous meeting that required a 239-m referral. The required GML 239-m referral to the County Planning Board was completed and returned with a determination of Local Decision, Nunty Impact. No public comments were received. The resolution granting the Special Use Permit was read aloud and approved.

The Board approved the February 12, 2026, Planning Board public hearing and regular monthly meeting minutes. A tax map for a proposed minor subdivision was reviewed; it was confirmed that a partial survey is sufficient when more than four acres remain after subdivision. Road frontage and lot location were also discussed. The meeting was adjourned at 8:12 PM.

Councilmember Ferry noted that the town is forming a committee to advise on the comprehensive plan and possible zoning updates, will be based on the process in other towns of one to two years, applicants will be accepted for one more week, the committee will set its own meeting schedule, and 13 residents are interested. Residents interested in serving should contact him at dferry@townofnewbaltimore.gov.

Ellie Alfeld asked if this will start from the beginning or just looking at certain areas.

Councilmember Sottolano noted that the review would begin with the 2016 comprehensive plan, updating areas as needed based on committee and public input.

Ellie Alfeld referenced minimum lot sizes, people that depend on what was done already over the years, locations, sizes and what would happen to those.

Councilmember Sottolano answered that those instances would have to be grandfathered based on the original law.

Deputy Supervisor Stefanic advised that guidance is needed from Planning and Zoning with inconsistencies and April Krein has a list.

Rob VanEtten noted emerging issues like solar, breweries, battery storage, and marijuana facilities, which highlight the need for consistent guidance.

Councilmember Sottolano stated the committee will also reference approaches from other towns, such as Catskill, where they will be attending meetings.

Seniors

Councilmember Kash announced that the Senior picnic and Christmas party will continue although no dates have been set.

Technology

The technology and website committee has worked on the following issues over the last two weeks:

1. The committee is meeting with website providers whose products both 1) comply with the new ADA requirements for smaller towns that take effect in April 2027 and 2) offer additional software functionality that might be desirable but that the current website does not support.

   The firms Revize and CivicPlus demonstrated their town website applications on March 11th and 18th, respectively, and each provided pricing. Revize supports about 3300 town websites while CivicPlus supports over 10,000 town websites. The cost of converting to a widely established vendor seems to be within the reach of the Town's budget, and a commercial website package would offer an ongoing upgrade environment and offer options not currently available such as tools for creating meeting agenda and for converting PDF files into files that are easier to search.

   A third website firm, Catalis, will present their website software on March 25th, and a presentation will be arranged with the New York Town website consortium Digital Tow Path in the next week or two. All of these companies are supplying website software to towns in the Hudson Valley.

2. An meeting will be scheduled with iWorQ as soon as possible in order to evaluate that firm's permit management, planning and zoning, and code enforcement software. I cancelled the meeting with iWorQ tomorrow morning because I left out key Town Department Heads. I sent my apologies.

3. ITS's upgrade of the current Town website is progressing. ITS has completed initial work on the test site for Town of New Baltimore up to Joomla 5 and can't upgrade to Joomla 6 because it needs a newer software version that the old (Joomla 3) site will not work on. ITS proposes bringing the Joomla 5-base website live when the town is ready and finishing the update and testing on the Joomla 6-based website offline.

Councilmember Sottolano added that while updating items on the town website, the person doing the upgrades noted that any work added since he started the upgrades would be continued, she will speak with them tomorrow, and will provide more information.

Veterans and Memorials

Councilmember Kash reported on the recent Veterans luncheon where close to 50 veterans and their families attended at the Cornell Hook & Ladder Fire Company. She thanked those that donated food and Sheriff Kusminsky and Undersheriff Tracy Quinn, a former Marine, who also attended. She thanked former Councilmember Shelly VanEtten for her work with the veterans over the years.

Wastewater Treatment Plant

Councilmember Sottolano reported on the annual DEC review of the wastewater treatment plant and the plant received a satisfactory rating. It was mentioned about the problems with wet wipes. Some maintenance work remains, lifting manhole covers and clearing pipes. She confirmed that the State Pollutant Discharge Elimination System (SPDES) permit was renewed.

Water

TOWN OF NEW BALTIMORE

AMENDMENT TO RESOLUTION 55-2026

RESOLUTION AUTHORIZING PAYMENT NO. 3 FOR WATER DISTRICT NO. 2 WATERLINE REPLACEMENT PROJECT AND APPROVING INTERFUND ADVANCE

WHEREAS, the Town of New Baltimore (the "Town") previously entered into a contract with Bellamy Construction (the "Contractor") for the replacement of an approximately one hundred (100) year old waterline serving Water District No. 2, extending from the perimeter of the NYS thruway, crossing route 9W and supplying the Town's Water District 2, Scheller Park Subdivision; and

WHEREAS, the Contractor has submitted Payment Application No. 3 ($147,402.63) and Payment Application No. 4 ($20,893.85), dated November 30, 2025, in the amount of $168,296.48 for work completed between September and November 2025, and the Current Remaining Contract $26,864.16 (includes $6,000 for final restoration and retainage) which has been reviewed and approved by the Town Board; and

WHEREAS, the total amount currently due and owing to the Contractor is $195,160.64; and

WHEREAS, the Town Board has determined that this project constitutes a capital improvement benefitting Water District No. 2 and that expenditures should be borne by such district; and

WHEREAS, sufficient funds are not currently available in the Water District No. 2 account to pay the full amount due, and the Town desires to utilize available funds from Water District No. 2 in the amount of $22,190, with the balance to be advanced on a temporary basis from the Town's Unallocated/General Fund; and

WHEREAS, such advances constitute a temporary interfund loan to be repaid to the originating fund;

NOW, THEREFORE, BE IT RESOLVED:

The Town Supervisor is hereby authorized and directed to issue payment to Bellamy Construction Company in an amount not to exceed $195,160.64 for Payment No. 3 and related outstanding amounts due under the contract, subject to receipt of all required approvals, certifications, and documentation, as follows

a. An amount of up to $22,190shall be paid from the Water District No. 2 fund; and
b. The balance of such payment, not to exceed $172,970.64 (or such amount as necessary after application of available district funds), shall be advanced from the Town's Unallocated/General Fund.

The advance from the Unallocated/General Fund is hereby authorized as a temporary interfund loan to Water District No. 2, which shall be recorded in the Town's financial records.

Water District No. 2 shall repay such interfund advance in full, without interest unless otherwise required, no later than the close of the next fiscal year, as soon as sufficient district revenues become available.

The Town Supervisor are hereby authorized and directed to take all actions necessary to properly record, track, and report such interfund advance and repayment in accordance with applicable law and accounting standards.

Councilmember Faul sought clarification regarding a project payment, asking whether the project is complete, and that a subsequent phase will also require payment.

Deputy Supervisor Stefanik clarified that the bulk of the payment came in November of last year, payment three was between September and November of 2025.

Councilmember Faul asked if his fellow Board members don't have a problem with paying a project that isn't finished.

Councilmember Sottolano noted that the Town is paying for the work that is done.

Deputy Supervisor Stefanik added that it isn't being paid off, there is money being withheld until the project is finished which was verified.

Councilmember Faul questioned if there was enough money to pay for the next payment.

Deputy Supervisor Stefanik agreed.

Motion by Councilmember Kash seconded by Councilmember Faul
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Youth, Parks, and Recreation

Councilmember Ferry noted that maintenance is needed at Wyche Park, including mulching and potentially installing a ramp or improved access and estimates will be obtained. He wanted to gauge interest in exploring programs, the Town has beautiful parks, the Town had programs in the past, soliciting public feedback on what types of programs they would like to see.

Zoning Board of Appeals Chair Brad Jourdin

The Zoning Board of Appeals met on March 4, 2026, with three members present, two members were absent. The following business was transacted:

Randy Lent – Area Variance
A public hearing was held regarding an area variance request to allow construction of a new residence and attached garage closer than the required 60-foot front setback in the Rural Agricultural zoning district. One neighboring property owner spoke in support of the application. Following the hearing, the Board approved the area variance with no conditions.

Schultz Farm and Properties, LLC – Use Variance
The Board continued review of a use variance application to allow continued non-conforming commercial uses at 161 Scheller Park Road—including commercial vehicle repair, professional offices, light manufacturing, truck terminal operations, and warehousing—within an existing building located in the Rural Agricultural zoning district. The property had historically operated as a commercial truck terminal prior to rezoning in 2016.

A motion to approve the variance, with an amendment removing a condition related to expansion or intensification of the use, initially passed with a 2–1 vote. However, following the meeting it was determined that the resolution did not meet the required majority of the full board. The application will be reconsidered at a future meeting when additional board members are present.

Charles Rappa – Area Variance
The Board reviewed a preliminary variance request related to two existing greenhouse structures that encroach into setback areas based on a recently completed survey. The Board determined that the matter should proceed through the formal variance process and scheduled a public hearing for May 6, 2026.

The Board approved the February 4, 2026, meeting minutes and adjourned at 7:50 PM.

Upcoming Meetings

- ZBA Meeting - Wednesday, April 1, 2026, 7:00 PM
- Planning Board Meeting - Thursday, April 9, 2026, 7:00 PM
- Town Board Regular Meeting, Monday, April 13, 2026, 7:00 PM
- Town Board Work Meeting, Monday, April 27, 2026, 7:00 PM

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION -2026
MARCH 23, 2026

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2026b-03-01 to 2026b-03-38, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2026b-03-01 to 2026b-03-38.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until April 30, 2026.

Motion by Councilmember Sottolano seconded by Councilmember Kash
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

General $64,802.25, Highway $17,032.02, Sewer 1 $1,062.79, Water 1 $312.50, Total $83,209.56

County Legislator Linger referred to the clause in the previous resolution regarding paying back the General Fund when funds are available, he noted it is a statutory requirement that if taking from the General Fund, there is one year to pay back.

Adjournment
Motion by Supervisor Taber seconded by Councilmember Kash, the meeting was adjourned at 8:38 PM
AYES: Taber, Faul, Ferry, Kash, Sottolano
NAYS:
ABSTAIN:
ABSENT:
Motion Carried

Respectfully Submitted,

Barbara M. Finke RMC CTO
Town Clerk