

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING
APRIL 13, 2026
AGENDA

**** Please turn off all cell phones and electronic devices ****

Pledge of Allegiance

Approval of Minutes:

- *March 23, 2026 Town Board Work Meeting*

Supervisor's Report

Public Comment Period

New Business:

- **Discussion Topics/Updates:**
 - *Town History* - Town Historian Ted Hilscher
 - *Public Health* - Iciani Figueroa, Greene County Public Health Department
 - *Cemeteries* – Dave Faul
 - *Comprehensive Plan and Zoning Code Updates, Special Committee* – Danny Ferry
 - *Highway* – Adoption of NYSDOT Accident / Incident Reporting Form
 - *Route 144 Traffic Study* - NYSDOT payment update - Debra Sottolano
 - *New Locking System for Town Hall* – Board Discussion
 - *Technology* – Dave Faul
 - *Town Parks* – Issues at Cecil Hallock Park – Denise Taber, Danny Ferry
 - *Town Hall* - Building change order – Denise Taber, Dan Ferry
 - *Truck Traffic* – Update Debra Sottolano
- **Resolutions:**
 - Resolution for the Town Board to authorize the Town Highway Superintendent to deem certain items of highway equipment, currently owned by the Town, as surplus equipment and grant the Board's approval to list this equipment for sale on the Government Surplus Auctions website
 - Resolution to authorize Town Councilperson Sottolano to attend the State Comptroller's Accounting Training for Local Government Officials, delivered virtually via webinar
 - Resolution to authorize the Town Clerk to attend the New York State Association of Tax Receivers and Collectors Annual Conference in Niagara Falls, New York from June 7-10, 2026

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

TOWN BOARD REGULAR WORK MEETING

- Resolution to authorize the Town of New Baltimore Highway Superintendent and Deputy Highway Superintendent to attend the New York State Association of Towns, 2026 Highway School at Ithaca College in Ithaca, New York from June 1-3, 2026
- Resolution to authorize the Town of New Baltimore Highway Superintendent to enter into a rental agreement for use of a pneumatic roller for chip seal projects
- Resolution to authorize the Town Supervisor to execute an agreement for rental of portable standard toilets for use at Town parks
- Resolution to approve the 2026 Town Courts Audit
- Resolution to authorize the Town Supervisor to pay for the renewal of the Town's Package Insurance Policy and the Town's Cyber Insurance Policy
- Resolution to authorize the Town Supervisor to sign a Memorandum of Agreement (MOA) that shall be made part of the Collective Bargaining Agreement between the Town of New Baltimore and Teamsters Union Local 294, dated February 15, 2021 - December 31, 2027
- Resolution to authorize the Town Supervisor to pay the March 2026 charges for Anthem Blue Cross / Blue Shield insurance coverage.
- Resolution for the Town Board to approve a change in the name of a of New Baltimore, Town road.
- Resolution for second signatory on two Town Clerk bank accounts
- Resolution to authorize the Town Supervisor to pay for the renewal of the State Pollutant Discharge Elimination System (SPDES) permit for the Town's waste water treatment plant
- Resolution to authorize the Supervisor to pay the audited claims.

Upcoming Meetings:

- *Town Board Work Meeting* - Monday, April 27, 2026, 7:00 PM
- *ZBA Meeting* - Wednesday, May 6, 2026, 7:00 PM
- *Town Board Regular Meeting* - Monday, May 11, 2026, 7:00 PM

Audit of Claims

Adjournment

***** Agenda Subject to Change******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. Speakers must limit their remarks on official town business to up to three minutes and may not yield any remaining time to another speaker. Speakers must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

***** This policy will be amended by Majority vote of the Town Board *****

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING**

**RESOLUTION 63-2026
April 13, 2026**

**RESOLUTION FOR THE TOWN BOARD TO AUTHORIZE THE TOWN HIGHWAY
SUPERINTENDENT TO DEEM CERTAIN ITEMS OF HIGHWAY EQUIPMENT, CURRENTLY
OWNED BY THE TOWN, TO BE SURPLUS EQUIPMENT AND GRANT THE BOARD'S
APPROVAL TO LIST THIS EQUIPMENT FOR SALE ON THE GOVERNMENT SURPLUS
AUCTIONS WEBSITE**

Whereas the Town of New Baltimore was approved by the New York State Department of Transportation to utilize its 2026 Consolidated Local Street and Highway Improvement Program (CHIPS) funding to purchase a new John Deere tractor and attached mowing equipment for use by the Highway Department;

Whereas said John Deere tractor and attached mowing equipment has been purchased;

Whereas the Highway Superintendent has deemed the 2005 Massey Ferguson tractor and mower, currently owned by the Town of New Baltimore, now to be surplus equipment; and

Whereas the Highway Superintendent has also deemed the 9-foot, Fisher Minute Mount 1 snow plow, also to be surplus equipment, as it was used on the 2012 f-350 pickup that is no longer used for plowing, now, therefore, be it

Resolved, that the Town Board of the Town of New Baltimore approves the request from the Highway Superintendent to deem said tractor and mower and said snow plow to be surplus; and

Be it further Resolved, that the Town Board approves the listing of said Massey Ferguson tractor and mower and said 9-foot, Fisher Minute mount snow plow for sale on the Government Surplus Auctions website.

Motion by Councilmember Faul seconded by Councilmember Sottolano

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING**

**RESOLUTION 64-2026
April 13, 2026**

**RESOLUTION TO AUTHORIZE TOWN COUNCILPERSON SOTTOLANO TO ATTEND THE
STATE COMPTROLLER'S ACCOUNTING TRAINING FOR LOCAL GOVERNMENT
OFFICIALS, DELIVERED VIRTUALLY VIA WEBINAR**

Whereas the Office of the New York State Comptroller is offering the online course, "ACCOUNTING PRINCIPLES AND PROCEDURES," on June 10-11, 2026, covering the accounting and financial reporting requirements for local governments; and

Whereas the Controller's Office list of preferred attendees includes local board members; now, therefore, be it

Resolved, that Town Councilperson Debra Sottolano is authorized to attend said virtual training at a cost of \$85 for registration.

Motion by Councilmember Kash seconded by Supervisor Taber

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN: Sottolano

ABSENT:

Motion Carried

**RESOLUTION 65-2026
April 13, 2026**

**RESOLUTION TO AUTHORIZE THE TOWN CLERK TO ATTEND THE NEW YORK STATE
ASSOCIATION OF TAX RECEIVERS AND COLLECTORS ANNUAL CONFERENCE IN
NIAGARA FALLS, NEW YORK FROM JUNE 7-10, 2026**

Whereas the New York State Association of Tax Receivers has scheduled their Annual Conference at the Sheraton Niagara Falls from June 7-10, 2026; now, therefore, be it

Resolved, that Town Clerk Barbara Finke is authorized to attend training at a cost of \$100 for Registration.

Motion by Supervisor Taber seconded by Councilmember Kash

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING**

**RESOLUTION 66-2026
April 13, 2026**

**RESOLUTION TO AUTHORIZE THE TOWN OF NEW BALTIMORE HIGHWAY
SUPERINTENDENT AND DEPUTY HIGHWAY SUPERINTENDENT TO ATTEND THE NEW
YORK STATE ASSOCIATION OF TOWNS, 2026 HIGHWAY SCHOOL AT ITHACA COLLEGE
IN ITHACA, NEW YORK FROM JUNE 1-3, 2026**

Whereas the New York State Association of Towns has scheduled their 2026 Highway School at Ithaca College in Ithaca, NY from June 1-3, 2026; and

Whereas the Highway Superintendent and the Deputy Superintendent will share a hotel room; now, therefore, be it

Resolved, that Highway Superintendent Alan Van Wormer and Highway Superintendent Scott Van Wormer are authorized to attend the highway school at a cost of \$175 each, equaling a total cost of \$350 for their Registrations.

Motion by Councilmember Kash seconded by Councilmember Ferry

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**RESOLUTION 67-2026
April 13, 2026**

**RESOLUTION TO AUTHORIZE THE TOWN OF NEW BALTIMORE HIGHWAY
SUPERINTENDENT TO ENTER INTO A RENTAL AGREEMENT FOR USE OF A PNEUMATIC
ROLLER FOR CHIP SEAL PROJECTS**

Whereas the Towns of New Baltimore, Coxsackie, and Athens will all be doing chip seal projects in the Month of July;

Whereas the contractor who would be hired to provide the chip seal services, Peckham Roads Corporation charges \$3500.00 per day for a pneumatic roller;

Whereas each of the aforementioned Towns will need to use said roller for two days, for a cost of \$7000.00 for each Town;

Whereas the Stephenson Equipment Company will rent a roller for the entire month of July for \$4400.00,

Whereas renting the equipment from the Stephenson Equipment Company will reduce the cost per Town to \$1466.67 and provide a cost savings of \$5533.33 to each Town;

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Whereas the Highway Superintendents of the Towns of Cocksackie and Athens each have the authority to pay the rental amount of \$1466.67 without prior approval of their Town Boards;

Whereas the Highway Superintendents of the aforementioned Towns have each provided a written agreement to the Town of New Baltimore, which confirms they will reimburse the Town of New Baltimore for one-third of the rental expenses and will assume payment for any damages incurred while the aforementioned roller is in use by their Town; and

Whereas the Stephenson Equipment Company has confirmed it will note in the rental agreement that it is aware the three Towns, each will use the rented roller; now, therefore, be it

Resolved, that the Town Board of the Town of New Baltimore authorizes the Highway Superintendent to: (1) sign a rental agreement with the Stephenson Equipment company for the sum of \$4400.00, to be paid up front from the Town's Highway Road Maintenance Contract Expenses Account, DA5110.4; and (2) to invoice the Town of Cocksackie and the Town of Athens each for the amount of \$1466.67, in payment for one third of the total rental cost for the pneumatic roller rental.

Motion by Councilmember Ferry seconded by Councilmember Sottolano

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 68-2026

April 13, 2026

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE AN AGREEMENT FOR RENTAL OF PORTABLE STANDARD TOILETS FOR USE AT TOWN PARKS

Whereas two quotes have been procured for portable, standard toilets for Cornell Park, Cecil Hallock Park, and Joseph Wyche Park and the lowest responsible bidder is Greene County Septic Company; now, therefore, be it

Resolved, the Town Board of the Town of New Baltimore approves the proposal from Greene County Septic Company, Inc. for \$4,512.50 which includes delivery, weekly service, and fuel surcharge for each unit and authorizes the Town Supervisor to execute said agreement.

Motion by Councilmember Faul seconded by Councilmember Sottolano

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING**

RESOLUTION 69-2026

April 13, 2026

RESOLUTION TO APPROVE THE 2026 TOWN COURT AUDIT

Whereas the Town of New Baltimore Court financial records must be audited every year; now, therefore, be it

Resolved, that Town of New Baltimore court records have been duty examined by Denise Taber, Town Supervisor, and that the fines therein collected have been turned over to the proper officials of the Town of New Baltimore as required by law.

Motion by: Councilmember Kash

Second by: Councilmember Faul

Approved this 13th day of April, 2026

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 70-2026

April 13, 2026

**RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO PAY FOR
THE RENEWAL OF THE TOWN'S PACKAGE INSURANCE POLICY AND
THE TOWN'S CYBER INSURANCE POLICY**

Whereas the Reis Group Insurance Agency, Inc has invoiced the Town of New Baltimore for the annual renewal of its Package Insurance Policy in the amount of \$50,286.04, including broker fees and the following coverages:

Property	Employee Benefits Liability
DIC-Flood & Earthquake	Automobile Liability & Physical Damage
Inland Marine	Public Officials Liability
Commercial Crime	Employment Related Practices Liability
Boiler & Machinery	Excess Liability
General Liability	

and the annual renewal of its Cyber Insurance Policy in the amount of \$2,138.25; now therefore, be it

Resolved, that the Town Supervisor is authorized to renew said insurance policies for a total cost of \$52,424.29.

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Motion by Councilmember Sottolano seconded by Councilmembers Kash and Faul

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 71-2026

April 13, 2026

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN A MEMORANDUM OF AGREEMENT (MOA) THAT SHALL BE MADE PART OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF NEW BALTIMORE AND TEAMSTERS LOCAL 294, DATED FEBRUARY 15, 2021 - DECEMBER 31, 2027

Whereas the Town of New Baltimore entered into a Collective Bargaining Agreement dated, February 15, 2021 - December 31, 2027, with the Teamsters Union Local 294;

Whereas the Town of New Baltimore Town Council passed a resolution on January 5, 2026, to add Juneteenth (JUNE 19th) to the Town's calendar of Holidays;

Whereas this Local Union is requesting that Juneteenth (JUNE 19th) also be added to the list of recognized holidays in the current Collective Bargaining Agreement with the following stipulations:

(1) where a holiday falls on a Saturday, it will be observed on the preceding Friday, unless otherwise determined by the Town Board;

(2) where a holiday falls on a Sunday, it will be observed on the following Monday, unless otherwise determined by the Town Board; and

(3) at no time shall holiday pay or PTO exceed 9 hours, provided that the hours reflect the normal, regular, commonplace, number of hours worked by that employee on that particular day of the week; now, therefore, be it

Resolved, the Supervisor of the Town of New Baltimore is authorized to sign the Memorandum of Agreement (MOA),

Motion by Councilmember Kash seconded by Councilmember Faul

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 72-2026

April 13, 1016

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR WORK MEETING
RESOLUTION FOR THE TOWN BOARD TO APPROVE A CHANGE OF THE NAME OF A
TOWN OF NEW BALTIMORE ROAD

Whereas the owner of parcel # 5.00-2-3, located at 512 Shady Lane, has submitted a proper application requesting a change of the name of said road, to 1 Bluebird Lane; now, therefore, be it

Resolved, that the Town Board of the Town of New Baltimore agrees to approve the requested change to the name of the road.

Motion by Councilmember Ferry seconded by Councilmember Kash

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 73-2026

April 13, 2026

RESOLUTION FOR SECOND SIGNATORY ON TWO TOWN CLERK BANK ACCOUNTS

Whereas the Property Tax and Sewer and Water Bank Accounts have been signed with two signatures on checks written from accounts ending in 7119 and 7410;

Whereas Deputy Town Clerk Jessica Diamond is authorized as the second signatory on said bank accounts to replace Deputy Town Clerk Sandra Trombley; now, therefore, be it

Resolved, a certified copy of this resolution will be forwarded to the BSNB Ravenna Branch and the necessary paperwork will be filed with the bank.

Motion by Councilmember Ferry seconded by Councilmember Sotolano

AYES:

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 74-2026

April 13, 2026

RESOLUTION TO AUTHORIZE THE TOWN SUPERVISOR TO PAY FOR THE RENEWAL OF
THE STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM (SPDES) PERMIT FOR THE
TOWN'S WASTE WATER TREATMENT PLANT

Whereas the New York State Department of Environmental Conservation (DEC) administers a centralized process for the renewal of State Pollutant Discharge Elimination System (SPDES) permits in accordance with the Environmental Benefit Permit Strategy (EBPS) and the Uniform Procedures Act (6 NYCRR 621.11);

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Whereas the SPDES permit for Town of New Baltimore expires on 12/31/2026; and

Whereas the Town has submitted an application for the renewal of the Town's SPDES permit at least 180 days prior to the expiration date of its current permit by the due date of 7/4/2026, as required by law; now therefore, be it

Resolved, that the Town Supervisor is authorized to pay the permit renewal fee of \$425 to the DEC.

Motion by Councilmember Ferry seconded by Councilmember Kash

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

RESOLUTION 75-2026

April 13, 2026

RESOLUTION TO AUTHORIZE THE TOWN HIGHWAY SUPERINTENDENT TO ADOPT THE USE OF THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION ACCIDENT/INCIDENT NOTIFICATION DATA FORM.

Whereas the Town Highway Superintendent wishes to discontinue use of the Accident/Incident Report form, adopted by Town Resolution 110-2015 on July 13, 2015 and in use since that date; and in its place, to adopt the New York State Department of Transportation (NYSDOT) Accident/Incident Notification Data form; now, therefore, be it

Resolved, that the Town Board authorizes the Town Highway Superintendent to adopt the use of the aforementioned NYSDOT form going forward for reporting accidents and incidents.

TABLED

RESOLUTION 76-2026

April 13, 2026

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY THE AUDITED CLAIMS

Whereas the Town Clerk has presented claims to the Town Board for audit and review; and

Whereas the Town Board has audited claims 2026-04-01 to 2026-04-59; now, therefore, be it

Resolved, that the Supervisor is hereby authorized to pay claims 2026-04-01 to 2026-04-59

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

TOWN BOARD REGULAR WORK MEETING

Be it further resolved, that the Town Clerk will prepare an abstract and hold it for public review until May 31, 2026.

Motion by Councilmember Faul seconded by Councilmember Sottolano

AYES:

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

General \$77,926.47, Highway \$35,193.54, Sewer 1 \$79,788.74, Sewer 2 \$885.23, Water 2 \$3,456.92, Water 3 \$1,043.20, Street Lighting 1 \$5,477.95, Street Lighting 2 \$537.78, Total \$204,309.83

Upcoming Meetings:

Town Board Work Meeting - Monday, April 27, 2026, 7:00 PM

ZBA Meeting - Wednesday, May 6, 2026, 7:00 PM

Planning Board Meeting – Thursday, May 14, 2026, 7:00 PM

Town Board Regular Meeting - Monday, May 11, 2026, 7:00 PM

Adjournment

Motion by Supervisor Taber seconded by Councilmember Sottolano, the meeting was adjourned at 9:06 PM

AYES: Taber, Faul, Ferry, Kash, Sottolano

NAYS:

ABSTAIN:

ABSENT:

Motion Carried

Respectfully Submitted,

Barbara M. Finke RMC CTO
Town Clerk