

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING**

AGENDA

**** Please turn off all cell phones and electronic devices ****

Pledge of Allegiance

Approval of Minutes:

- *April 13, 2026 Town Board Regular Meeting*

Supervisor's Report

Public Comment Period

New Business:

- **Discussion Topics/Updates/Motions made by Board Members**
- **Resolutions:**
 - Resolution to accept the resignation of Sandra Trombley from the positions of Deputy Town Clerk and Records Management Clerk.
 - Resolution to authorize the Supervisor to appoint the Reis Group Insurance Agency as the Town's sole insurance broker

Old Business:

- **Discussion Topics/Updates/Motions made by Board Members**

Upcoming Meetings:

- Comprehensive Plan/Zoning Code Special Committee Meeting, June 9, 6:30 pm
- Planning Board Meeting, Thursday, June 11, 2026, 7:00 pm
- Presentation/Exhibit of the historic New Baltimore Union Free School, Sunday, June 14, 2:00 pm at Town Hall
- Town Board Work Meeting, Monday, June 22, 2026, 7:00 pm
- Zoning Board of Appeals Meeting, Monday, July 1, 2026, 7 pm
- Planning Board Meeting, Thursday, July 9, 2026, 7 pm

Audit of Claims

- Resolution to authorize the Supervisor to pay the audited claims

Adjournment

****** Agenda Subject to Change*******

TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

****** This policy will be amended by Majority vote of the Town Board ******

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrance of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers and individuals attending the meeting will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
TOWN BOARD REGULAR MEETING**

**RESOLUTION 98-2026
JUNE 8, 2026**

**RESOLUTION TO ACCEPT THE RESIGNATION OF SANDRA TROMBLEY FROM
THE POSITIONS OF DEPUTY TOWN CLERK AND RECORDS MANAGEMENT
CLERK**

Whereas Sandra Trombley has resigned from her position of Deputy Town Clerk;

Whereas Sandra Trombley has also resigned from her position as Records Management Clerk; and

Whereas Sandra Trombley has requested to remain in her position of Assessor Clerk; now, therefore, be it

Resolved, that:

(1) the Town Board accepts the resignation of Sandra Trombley from her position of Deputy Town Clerk;

(2) the Town Board accepts the resignation of Sandra Trombley from her position of Records Management Clerk;

(3) the Town Board confirms that Sandra Trombley shall retain her position as the Assessor Clerk for the Town of New Baltimore.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
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**RESOLUTION 99-2026
JUNE 8, 2026**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO APPOINT THE REIS GROUP
INSURANCE AGENCY AS THE TOWN'S SOLE INSURANCE BROKER**

Whereas to date, the Town has used two different insurance brokers to manage its various insurance needs;

Whereas the Town Supervisor wishes to streamline and make consistent the complex process of managing the Town's insurance needs by appointing a single insurance broker for the Town; and

Whereas the Reis Group Insurance Agency has proven to be reliable and timely in providing information and addressing questions; now, therefore, be it

Resolved, that the Supervisor is authorized to appoint the Reis Group Insurance Agency to be the sole insurance broker for all of the Town's insurance needs going forward.

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
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RESOLUTION 100-2026

June 8, 2026

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY THE AUDITED CLAIMS

Whereas the Town Clerk has presented claims to the Town Board for audit and review; and

Whereas the Town Board has audited claims 2026-XX-XX to 2026-XX-XX; now, therefore, be it

Resolved, that the Supervisor is hereby authorized to pay claims 2026-XX-XX to 2026-XX-XX; and

Be it further resolved, that the Town Clerk will prepare an abstract and hold it for public review until July 31, 2026.