

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**OCTOBER 16, 2024
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- August 12, 2024 Town Board Regular Meeting
- August 26, 2023 Town Board Work Meeting
- September 23, 2024 Town Board Work Meeting

Public Comment Period

New Business

- Resolution Accepting Proposed Donovan Shady Harbor Marina Mixed Use Planned Development District Sketch Plan as Meeting all Requirements of the Town Zoning Law Section 112-41 and Referring to the Town of New Baltimore Planning Board
- 2025 Budget Presentation
- Resolution to Set Public Hearing for 2025 Preliminary Budget
- Resolution to Authorize Continuation of the Community Choice Aggregation Program Agreement in the Town of New Baltimore
- Resolution to Reappoint Board of Assessment Review Member
- Resolution to Appoint Temporary Part-Time Clerk for Data Collection
- Resolution to Appoint Part-Time Wastewater Treatment Plan Operator
- Resolution to Approve an Advertisement for the Position of Part-Time Code Enforcement Officer
- Motion to Approve Resignation of Highway Department Employee
- Resolution to Approve an Advertisement for Full Time Heavy Motor Equipment Operator for the Highway Department
- Resolution to Approve an Advertisement for Part-Time Clerk
- Resolution to Authorize the Highway Superintendent to Purchase Abrasives (Dry Screened and Washed) Used in Snow and Ice Control Until September 19, 2024
- Resolution to Approve Opening of a Credit Account with Advance/CARQUEST Auto Parts Store
- Resolution to Appoint Emergency Temporary Clerk for Building/Planning/Zoning Office
- Audit of Claims
- Reminder Hamlet Leaf Pickup Mondays October 28, November 4, 11, 18, 25, Bagged Leaves Curbside by 7:30 AM, Bagged or Loose Leaves can be Brought to the Highway Garage During Normal Business Hours M-Th 6 AM-3:30 PM, F 6-10 AM

Upcoming Meetings

- October 28, 2024 Public Hearing on the 2025 Preliminary Budget at 6:30 PM
- October 28, 2024 Town Board Work Meeting at 7 PM
- November 5, 2024 Town Offices Closed for Election Day
- November 6, 2024 Zoning Board of Appeals Meeting at 7 PM
- November 11, 2024 Town Offices Closed for Veterans Day
- November 13, 2024 Town Board Regular Meeting 7 PM
- November 14, 2024 Public Information Meeting on Route 144 Complete Streets Project 6 PM at Cornell Hook and Ladder Fire Company on Gill Road
- November 25, 2024 Town Board Work Meeting at 7 PM
- November 28, 2024 Town Offices Closed for Thanksgiving Day
- November 29, 2025 Floating Holiday Observed

Public Comment Period/Community Events

Audit of Claims

Adjournment

***** Agenda Subject to Change*****

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

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Draft 10/18/2024
Adopted 10/28/2024

Supervisor Ruso opened the meeting at 7:00 PM and the Pledge of Allegiance was said. Also attending Councilmembers Downes, Sottolano, VanEtten; Deputy Supervisor Dellisanti; Town Clerk Finke; and 16 members of the public who signed the attendance book. Absent: Councilmember Kash

ADOPTION OF MINUTES

The August 12, 2024 Town Board Regular Meeting Minutes submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Downes and VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

The August 26, 2024 Town Board Work Meeting Minutes submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember VanEtten. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

The September 23, 2024 Town Board Work Meeting Minutes submitted by Town Clerk Finke, Moved by Supervisor Ruso and was seconded by Councilmember Sottolano. The adoption of the foregoing Motion was duly put to a vote and the vote was as follows:

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

Public Comment

Robert Knighton: I just wanted to comment on the process for development for approving the Planned Development District. I think you did a good job last month on the fly trying to put together a resolution. I've looked in the Minutes today and see that the resolution has been changed somewhat and corrected so it states that you're approving the sketch plan for referral to the Planning Board and according to the flow chart that I've been looking at, that's the right thing to be doing at this point. Thank you for that.

Supervisor Ruso: Thank you. The Attorney reviewed and found... Well, Attorneys always find something so I'll leave it at that, reworded it slightly.

Thomas Hamilton: In 2016 a man moved into the barn across the street from our home. There has been no electric, water, or sewer. There is no Certificate of Occupancy. The tax code map has it listed at 312. He began hoarding cats as soon as he moved there. The Town was aware of this because our neighbor called seven years ago about a vet living there with no heat or electric. Six years ago, three current Board members came to our home campaigning. When I asked what was going to be done about across the street, my wife and I were told we're not here for that today. Despite many requests to the Town to do something about the cats, they refused to spend any effort to even investigate the situation. When the place was red-tagged at the end of July, we thought things would change. The vet was given much-needed help. His cats vetted and fixed and at least six males returned because of the law. We've taken video of the night we left the August 12 Town Board Meeting of five males attacking a small female. Janet Kash was sent the video on the 13th and cats are pregnant 65 days so that means somewhere right about now more kittens are being born. The pictures we have since August 13 show at least three different cats

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besides the six males returned. They are on our cars, going the bathroom all over our yard, and walking all over our furniture and gazebo roofs. So the vet got help, cats are vetted and returned, and what did we get? Nothing. We are not further ahead than seven-eight years ago. I truly believe that the hoarding will not stop. Finally, I bet if this happened across the street from any one of your homes it wouldn't have lasted eight days let alone eight- plus years.

Supervisor Ruso: Thank you, Mr. Hamilton. How many cats are there now at this point? So you know?

Thomas Hamilton: Well, if you count the six males, the five that were attacking the female, and the female so that's 11, 14, 15 cats now. Janet Kash sent us an email the 6th of September that he has agreed to surrender female cats. He's agreed to get the other ones vaccinated all that. We have not heard a word. According to her he's also sleeping in his car parked down in back so he's technically not living there any longer. So we have no clue what's going on.

Supervisor Ruso: Yeah, technically he's never been living there because it's a barn, no heat, no water, no septic, no anything and it's not a residential dwelling and it has been red-tagged by our Code Enforcement Officer.

Thomas Hamilton: I realize that.

Supervisor Ruso: And I understand he's been by looking for this fellow and has not found him. So is he there?

Thomas Hamilton: He will not answer the door. There's a white vehicle now down in the back and Janet said he's involved in a program with the vets. We're glad, we never wanted him to have to move. I just want the cat thing done. They could have went there with the Sheriffs and issued a summons for animal abuse which he admitted to and he could have been ticketed and the Judge order him not to. Also the law states those animals, you have to have electric, heat, and running water or fresh water for animals. That's not going on, but yet no one, the last contact with the Sheriffs, passed it back to you guys and the Animal Control Officer. The Animal Control Officer doesn't do anything with cats. We all know that. Why they wrote that in the report, have no idea, but we called because he and I had a confrontation in the middle of the road.

Supervisor Ruso. I'm gonna just add a point on my advocacy on behalf. I actually approached people with the County to try to get some resolution for this fellow and I received the finger to the chest about the Town violating his Constitutional rights and that the Town is gonna be in court to allow this fellow to stay there and to have as many cats as he wants. That's the County.

Thomas Hamilton: Okay.

Supervisor Ruso: So I don't know what to do, but I will go over it with our Attorney once more. I can't promise you an outcome you're gonna like.

Thomas Hamilton: Alright, well I gave you're a copy of the law that was passed by New York State legislation about the cats needing electric and so...

Supervisor Ruso: I know, I'm with you.

Thomas Hamilton: I just want em to stay off our property.

Supervisor Ruso: Unfortunately the Town doesn't have a police agency, it's the County. Unfortunately. Thank you,

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Barbara Heinzen: I just wanted to echo what Bob Knighton said. I think this is a good proposal. I think we should support it, and I'm pleased to see there's a resolution saying that it's going to go ahead because why not?

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 127-2024
OCTOBER 16, 2024

**RESOLUTION ACCEPTING PROPOSED DONOVAN SHADY HARBOR MARINA
MIXED USE PLANNED DEVELOPMENT DISTRICT SKETCH PLAN AS MEETING
ALL REQUIREMENTS OF THE TOWN ZONING LAW SECTION 112-41 AND
REFERRING TO THE TOWN OF NEW BALTIMORE PLANNING BOARD**

WHEREAS the Town Board of the Town of New Baltimore has received a sketch plan for the Donovan Shady Harbor Marina Mixed Use Planned Development District (hereinafter referred to as the "proposal");

AND WHEREAS, in accordance with Zoning Law Section 112-41, the Town Board has reviewed such sketch plan to ensure that such proposal conforms with the Comprehensive Plan;

AND WHEREAS, in accordance with Zoning Law Section 112-41, the Town Board has reviewed such sketch plan to ensure that such proposal meets local and area wide needs;

AND WHEREAS, in accordance with Zoning Law Section 112-41, the Town Board has reviewed such sketch plan to ensure that such proposal meets the intent and objectives and general requirements of Section 112-41 of the Zoning Law;

THEREFORE, BE IT RESOLVED, that the Town Board determines that the sketch plan meets all requirements as set forth in the Zoning Law Section 112-41 including that it conforms with the Comprehensive Plan, meets local and area wide needs, and meets the intent and objectives and general requirements of such section of the Zoning Law; and

BE IT FURTHER RESOLVED, that the Town Board hereby accepts the proposed sketch plan for consideration; and

BE IT FURTHER RESOLVED, that the Town Board hereby refers the proposed sketch plan to the Planning Board.

Motion by Supervisor Ruso seconded by Councilmember Sottolano

Councilmember Downes: Just quick, I just wanted to know, did we have to put water in here?

Supervisor Ruso: The whole thing is contingent upon a plan for water.

Councilmember Downes: Did we have to put that?

Supervisor Ruso: Not in this, no. She wrote it. The lawyer wrote this, can't you tell? I didn't write this.

Councilmember Downes: That's why I'm asking, if we didn't have to put in a contingent. That was such a big thing last time I just wanted to make sure.

Supervisor Ruso: Oh yeah, it's still an issue, it's still a thing.

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

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ABSTAIN:

ABSENT: Kash

Motion Carried

2025 Budget Proposal

Supervisor Ruso: There's not a lot of changes. For those that may inquire we use a series of different procedures to come up with this budget. Certainly, trend factors are premier among them. What did we spend last year, what did we spend the year before and so forth, what knowledge do we have about this upcoming year in terms of -- if we have knowledge -- about fuel costs or changes in regulations and the list goes on and who could predict inflation. It's uncertain. So the first thing we look at in the overall is we have difference -- a negative -- tax rate of \$.023116. That means per thousand you're going to get a two-cent decrease in your taxes. So, if you're assessed for \$200,000, you're going to get \$20 reduction.

Deputy Supervisor Dellisanti: Reduction, you said increase.

Supervisor Ruso: Reduction, that's a negative. That's a finalized point. To other issues, all the staff in this budget who work not in the Highway are getting a 3 percent raise. This cost of people, I actually worry that we're keeping up with the cost of salaries at that rate. But we do have an increase for all staff of 3 percent. The Highway is different. They are under a contract. So every staff member is getting the same.

Ellie Alfeld: Better than social security.

Supervisor Ruso: Yeah, I suppose. There are some things that we are worried about. The process for developing this budget has been following since I've been involved the following: we go line item by line item in our expense accounts. We add, we subtract. We go further. Okay, we gave this department or this line item \$25,000 last year. However, this year and last year and the previous year, we only spent \$20,000. Well, guess what we're gonna fund you at? We're gonna fund you at \$20,000 or the reverse is true. We exceed our budget in line item x, y, or z on a consistent basis and we adjust accordingly. So we come up with the cost and you have the total cost of -- let's just take Section 3 of 5. There's other sections but in Page 4 of that, I'm gonna look at the total cost of the Town Hall, Building, General is \$823,548. That's Page 4 of 5, you can see that there, Tentative Budget 2025 \$823,548. So now we have to come up with that figure. So we go to the Income which is at the front, Page 1 of 5, and we plop all the things -- PILOT, Interest and Penalties, Assessor Fees, Dog Licenses, etc. etc. etc. based upon previous years' stuff. And the balance is the amount to be raised by taxes. So, if we have an increase in Mortgage Tax, you're property taxes will go down. If we have an increase in Building Permits by a certain number, your taxes will, it will be taken off the top. One item that is a relatively new one for us that we're gaining decent money on, if you look at line item it's called A2350, we have estimated that we're get \$43,000 in interest. If you look back just two years ago, Budget of 2022 what was it? \$1,000. That's because we went to the banks, and we negotiated. So, we get \$43,000 instead of \$1,000 or \$1,400 I think is the actual for that year. And so that is a reduction. That will reconstitute a reduction in your taxes. When we get extra money that we know of. I hope that makes sense to you all. And I just picked on one line item. Interest and Earnings was one, the Mortgage Tax I spoke about. How much did we figure on Mortgage Tax, I'm looking for it here?

Deputy Supervisor Dellisanti: \$80,000.

Supervisor Ruso: \$80,000 again and this is our Tentative Budget and just so you know every day comes by I'm getting figures. I had something today that's going into here that's going to affect the budget just so you know. So, when it comes time for the Preliminary Budget, these numbers will be primarily the same but when I get things like for instance I'm getting another estimate for health insurance that is going to raise the cost by about \$10,000 roughly and so I have to adjust when I get that information. What is the one today we got? There was something else, wasn't it?

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Deputy Superintendent Dellisanti: Highway, the CHIPS number changed.

Supervisor Ruso: Oh, yeah, CHIPS numbers changed for the Highway so obviously we have to adjust there and it's going down by the way according to the figures. It's gonna be \$330,000 instead of \$360,000, but it is what it is. So obviously we have to make amendments. So I don't know, Kelly, do you have any thoughts? I know you helped me on this. If you had thoughts, you've expressed it along the way. Shelly, what do you think?

Councilmember VanEtten: Looks fine to me.

Supervisor Ruso: And Deb?

Councilmember Sottolano: I just have a couple places where I didn't see things that I thought would be included like the expense for the new part-time CEO and a couple spots like that...

Supervisor Ruso: We added some money for that in the..., oh, where's the line item?

Councilmember Sottolano: I see the Building Personal Service is only \$1,191, but I thought it would be about \$88,000 for the year and where it's \$44,000 for the Assessment Personal.

Supervisor Ruso: No, that's not the right place, that's not the right place.

Councilmember Sottolano: Yeah, so that was one thing I spotted.

Supervisor Ruso: That's not the right one you're taking about, Building Personal Services. that's not the right account.

Councilmember Sottolano: Okay, I didn't see anything else.

Supervisor Ruso: Safety Inspection Personal Services, it's on the next page, Page 3 of 5, it's moved up to \$27,584 so that's the person you're speaking of. We are talking six to ten hours a week, so it didn't go up that high. It went from \$21,000 to \$27,000.

Councilmember Sottolano: Okay, so that's about right. And then for the Assessor, there was \$4,400 but that person, the new CEO, is gonna actually do that special work for the Assessor yeah.

Supervisor Ruso: Take that job. And that person is going to just cover some gaps between now and the end of the year. So that's not in next year's budget.

Councilmember Sottolano: Okay, but it says \$4,400 that's why I wasn't sure. The only other thing too is for the new part-time Wastewater Treatment person and also the protective structure for the new screen that they're gonna be putting in.

Supervisor Ruso: Yeah, I was hopeful that that was gonna be done before the end of the year.

Councilmember Sottolano: I know. I think they're really dragging on now.

Supervisor Ruso: Yeah, I didn't put it in for this year. But again don't forget this is a first draft. This is our first draft. Second draft is our Preliminary. So, again, things change, but hopefully not by a lot, but I thought that was gonna happen before the end of the year.

Councilmember Sottolano: I know, should have, but...

Supervisor Ruso: The individual I thought we adjusted those salaries.

Deputy Supervisor Dellisanti: What are we talking about Sewer?

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Supervisor Ruso: Yeah.

Councilmember Sottolano: I wasn't sure. For Sewer, yeah.

Deputy Supervisor Dellisanti: For Sewer, we raised it by \$6,400.

Supervisor Ruso: For the staff.

Councilmember VanEtten: Right.

Supervisor Ruso: So it's pretty good. It sounds like it's close to what you're thinking.

Councilmember Sottolano: Yeah, I mean as long as it's in there.

Deputy Supervisor Dellisanti: We can adjust that if we have to.

Supervisor Ruso: Sewage Treatment Personal Services, yeah we raised that from \$41,151 to \$47,500 if you see there on SS8130.1.

Councilmember Sottolano: Yeah, I wasn't sure cause I know that Lou's salary went up as well so I didn't know if that also included the new person.

Supervisor Ruso: Alright, well, anything else, you spot something tomorrow or next week please call. Again, insurance companies calling me and other people are calling me.

Eilleen Vosburgh: Can you just explain the difference between Personal Service and Contractual Expense? Is the Personal Service the salaries?

Supervisor Ruso: Yeah, staff.

Eilleen Vosburgh: Okay, so then what's the Contractual Expense?

Supervisor Ruso: Depends on where you're taking.

Eilleen Vosburgh: Oh, alright, well, say Supervisor has a... What is that?

Supervisor Ruso: Well, Contractual Services are our Bookkeeper.

Eilleen Vosburgh: Okay, okay, alright, okay, and then this Safety Inspection also has one.

Supervisor Ruso: Yeah, that's mileage. They go run around Town, that kind of stuff. Its non-personnel related.

Eilleen Vosburgh: Okay, alright, alright, I just needed it explained.

Supervisor Ruso: No problem.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 128-2024
OCTOBER 16, 2024**

**RESOLUTION TO SET PUBLIC HEARING FOR
2025 PRELIMINARY BUDGET**

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Draft 10/18/2024
Adopted 10/28/2024

WHEREAS the Town Board has established the 2025 Preliminary Budget and the Town Law of the State of New York requires that Public Hearing be held regarding the Preliminary Budget.

NOW, THEREFORE, BE RESOLVED that the Town Board of the Town of New Baltimore will hold a Public Hearing on October 28, 2024 at 6:30 PM at the Town Hall, 3809 County Route 51, Hannacroix, NY 12087 to hear those members of the public who wish to be heard regarding the 2025 Preliminary Budget.

TOWN OF NEW BALTIMORE
NOTICE OF PUBLIC HEARING

A copy of the proposed budget is available for public inspection in the Town Clerk's Office at the Town of New Baltimore, 3809 County Route 51, Hannacroix, NY 12087.

Proposed Salary Figures of Elected Officials are as Follows:

Town Council (4)	\$ 5,411.00
Town Justices (2)	12,986.00
Town Supervisor	12,986.00
Town Clerk	43,285.00
Superintendent of Highways	61,682.00

By Order of the Town Board

Barbara M. Finke
Town Clerk

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 129-2024
OCTOBER 16, 2024

**RESOLUTION TO AUTHORIZE CONTINUATION OF
THE COMMUNITY CHOICE AGGREGATION PROGRAM
AGREEMENT IN THE TOWN OF NEW BALTIMORE**

WHEREAS the Town Board of the Town of New Baltimore authorized participation in a Community Choice Aggregation Program and adopted Local Law 1 of 2016 on July 25, 2016.

WHEREAS the Town Board of the Town of New Baltimore adopted Resolution 117-2016 on June 27, 2016 to appoint Good Energy, L.P. as administrator of the Community Choice Aggregation Program.

WHEREAS the Community Choice Aggregation Program was continued by Resolution 132-2020 adopted by the Town Board on October 14, 2020 and Resolution 138-2022 adopted by the Town Board on October 24, 2022.

RESOLVED the Town Board of the Town of New Baltimore authorizes continuation of the Community Choice Aggregation Program Agreement for the residents of the Town for an additional two years.

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Motion by Supervisor Ruso seconded by Councilmembers Downes and VanEtten

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

Ellie Alfeld: Well, I had spoken to Barbara. I've looked for anything that would say I do not want to participate in this. I've got nothing from Central Hudson, and I don't know how to go about saying I don't want...

Supervisor Ruso: I will call the guy and he'll call you. I'll give him your number.

Ellie Alfeld: They said they'd do that before. We haven't seen them.

Deputy Supervisor Dellisanti: The mailing hasn't gone out.

Supervisor Ruso: Yeah, the mailing hasn't, but we just approved it tonight, but I'll call him and tell him.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 130-2024
OCTOBER 16, 2024**

RESOLUTION TO REAPPOINT BOARD OF ASSESSMENT REVIEW MEMBER

It is RESOLVED that Carol McBride is reappointed to the Board of Assessment Review until September 30, 2029.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 131-2024
OCTOBER 16, 2024**

**RESOLUTION TO APPOINT TEMPORARY PART-TIME CLERK
FOR DATA COLLECTION**

WHEREAS the Assessor has requested the assistance of a Temporary Part-Time Clerk to assist with data collection.

RESOLVED Assessor Dawn DeRose has recommended the appointment of Alison Dooley as a Temporary Part-Time Clerk for six hours per week at the rate of \$17.50 per hour until December 30, 2024.

Motion by Supervisor Ruso seconded by Councilmember Sottolano

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

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**Draft 10/18/2024
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Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 132-2024
OCTOBER 16, 2024**

**RESOLUTION TO APPOINT PART-TIME
WASTEWATER TREATMENT PLANT OPERATOR**

WHEREAS, a vacancy exists for a Part-Time Wastewater Treatment Plant (WWTP) Operator in the Town of New Baltimore.

WHEREAS the position was posted on Indeed, the Town website and sign board, which yielded an applicant who met or exceeded the position qualifications required by Greene County Human Resources & Civil Service for this position.

THEREFORE, BE IT RESOLVED that Jonathan Rice is appointed as a Part-Time Wastewater Treatment Plant Operator at the rate of \$22 per hour for approximately 15 hours per week with the exact start date to be determined but by the end of October 2024.

Motion by Supervisor Ruso seconded by Councilmember Sottolano

Supervisor Ruso: We actually posted this position in the *Times Union* at a cost of \$2,400 just for the advertisement. We got nobody right? And here we put it on Indeed and we got somebody.

Councilmember Sottolano: Somebody great.

Supervisor Ruso: And it cost about how much?

Councilmember Sottolano: Zero.

Supervisor Ruso: Which tells us quite honestly knowing a few younger people, they're not buying newspapers or looking for jobs in the papers. It seems, it seems at least according to my kids.

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
RESOLUTION 133-2024
OCTOBER 16, 2024**

RESOLUTION TO APPROVE AN ADVERTISEMENT FOR THE POSITION OF PART-TIME CODE ENFORCEMENT OFFICER

WHEREAS, a vacancy exists in the position of Part-Time CODE ENFORCEMENT OFFICER in the Town of New Baltimore,

WHEREAS, this position is necessary to assure work responsibilities are addressed in a timely manner and to perform required annual fire inspections and data collecting duties for the

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**Draft 10/18/2024
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Assessor.

RESOLVED, that the wording of the advertisement has been approved by the Attorney for the Town and following approval of the within Resolution by the Town Board, the following advertisement will be posted on the INDEED job posting website for THREE (3) weeks, with additional copies posted on the Town sign board and on the Town website:

PLEASE TAKE NOTICE: the Town Board of the Town of New Baltimore is seeking an applicant to be appointed to the position of Part-Time, Code Enforcement Officer (CEO).

GENERAL STATEMENT OF DUTIES:

Under general supervision, it provides for the coordination of all activities relevant to ensuring compliance with the appropriate laws, codes, rules and regulations pertaining to the construction or alteration of buildings and structures. Activities are conducted both in the office and at inspection site. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Reviews compliance with approved plans and specifications.
- coordinates, and participates in the inspections of various stages of construction, and upon completion of construction of buildings and structures;
- Inspects, as necessary, buildings and structures to administer, ensure compliance with, and enforce all provisions of New York State (NYS) Uniform Fire Prevention and Building Code, local Town Code and other codes, laws, rules and regulations.
- Responds to complaints; receives calls to department.
- Prepares a variety of reports relevant to Code Enforcement activities for the municipal government.
- Maintains accurate records on all transactions and activities including all applications received, permits and certificates issued, fees charged and collected, inspection reports and notices and orders issued.
- Other related duties assigned to the office

MINIMUM QUALIFICATIONS: Experience as a qualified building inspector can be submitted for an equivalent amount of the following requirements:

- Possession of a NYS Certification for Code Enforcement Officer, issued by the Department of State **(OR)**
- Possession of an Associate's Degree with specialization in civil engineering, construction technology or a related field, from a regionally accredited or NYS registered college or university, and one year of full-time paid experience in building construction work; **(OR)**
- Three (3) years of full-time satisfactory experience in building construction work, Civil Engineering, Construction Technology, or in a building trade such as carpentry, plumbing, electrical related trades **(OR)**
- Satisfactory completion of 60 semester hours at an approved four-year college or university in the program leading to a bachelor's degree in civil engineering, mechanical or construction technology, or a related field and one-year of full-time paid experience in

SPECIAL REQUIREMENT: Possession of a valid, New York State Driver's license is required at time of appointment and this license must be maintained throughout employment.

HOURS PER WEEK, HOURLY RATE AND EXPENSES PAID: Starting at \$17.50 per hour; 10 hours/week, as well as mileage expenses.

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HOW TO APPLY: A letter of intent for the position and a resume should be sent or delivered to Town Clerk Barbara Finke at New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087 and must be received by the close of business on November 5, 2024. All qualified applicants will be considered and interviewed for the position

Motion by Supervisor Ruso seconded by Councilmember Sottolano

Supervisor Ruso: I'll defer to Councilmember Sottolano. You wrote this and I believe these items here are minimum qualifications you drew upon was the County or the State website?

Councilmember Sottolano: County.

Supervisor Ruso: County position description for this so I thank you for that.

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

Motion by Supervisor Ruso seconded by Councilmember Downes and VanEtten to approve the resignation of Highway Department employee Barnett Rider and his last day is Friday, October 18.

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

RESOLUTION 134-2024

OCTOBER 16, 2024

RESOLUTION TO APPROVE ADVERTISEMENT FOR FULL-TIME HEAVY MOTOR EQUIPMENT OPERATOR FOR THE HIGHWAY DEPARTMENT

WHEREAS the Highway Superintendent is seeking a full-time operator for the Highway Department.

RESOLVED the wording for the advertisement has been approved by the Town Attorney and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication INDEED.

The Town of New Baltimore Highway Department is seeking an applicant for full time CDL driver/heavy motor equipment operator. Applicants must have a minimum of a clean CDL Class B license. Applicants must be able to perform labor duties including but not limited to shoveling, raking, weed whacking, lawnmowing, operator chain saws, and brush clipping. Heavy equipment operation such as front end loader, backhoe, tractors, etc. a plus. Experience plowing snow with a large truck with plow and wing preferred. Must be willing and able to work long hours, including nights and weekends, during winter months for snow and ice removal. Applicants must pass pre-employment drug screen and alcohol test and random drug and alcohol testing at any time and authorize driver's license checks. The successful candidate will be considered probationary for six months beginning upon hire date. Probationary wage rate for this position is \$22.83 per hour. For further information please contact Highway Superintendent Alan VanWormer at (518)756-2078. Applications are available at the Town Clerk's office, 3809 County Route 51, Hannacroix, NY 12087 Monday-Friday from 9 AM to 4 PM.

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Motion by Supervisor Ruso seconded by Councilmember Sottolano

Councilmember Downes: I mean I understand that we need to have the guys on but we're coming into the busy season and do we not have all these part-time guys that are plowing snow for us? Like why couldn't we enact Jim Mead for the season and save us some money not having somebody for the couple of weeks or months if we're just worrying about snowplowing. Why don't we enact one of them just for when the snow flies?

Supervisor Ruso: I mean I anticipate they will be activated.

Councilmember Downes: Okay, but we only have so many trucks. You know what I'm saying? I mean right now we're hiring somebody for lawn mowing, weed whacking, this kind of stuff and yet we're getting down to the end of that season.

Supervisor Ruso: I understand.

Councilmember Downes: And you know my other issue on this, too, so, but...

Supervisor Ruso: This is gonna authorize the advertisement.

Councilmember Downes: Right, I understand that.

Supervisor Ruso: I think what we could do in the meantime is perhaps have a conversation about those very same points with the Highway Superintendent. I think that we know, notwithstanding anyone applying, who knows if there ever will be, but this doesn't actually bring the hire, we're not authorizing the appointment.

Councilmember Downes: I just want to make sure we think about this, money's tight for everybody.

Supervisor Ruso: And I'm more available next week. Can you and I call him?

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 135-2024
OCTOBER 16, 2024**

**RESOLUTION TO PLACE ADVERTISEMENT FOR
PART-TIME CLERK**

WHEREAS an opening exists for a part-time Clerk and the Town Board approves the advertisement for said position.

RESOLVED the wording of the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication on INDEED for one week.

The Town of New Baltimore is seeking applicants for a Part-Time Clerk. Duties include direct interaction with the public, assisting with permit application processing, preparing agendas and monthly reports for the Planning and Zoning meetings, and attending one to two evening meetings per month. Clerical skills including computer competency, organizational skills a

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must. Salary is \$17.50 per hour for up to 24 hours per week. Please send letter of interest or resume outlining experience to Town Clerk Barbara Finke, 3809 County Route 51, Hannacroix, NY 12087 or clerk@townofnewbaltimore.org.

Motion by Supervisor Ruso seconded by Councilmember Downes
AYES: Ruso, Downes, Sottolano, VanEtten
NAYS:
ABSTAIN:
ABSENT: Kash
Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 136-2024
OCTOBER 16, 2024**

**RESOLUTION TO AUTHORIZE THE HIGHWAY SUPERINTENDENT TO
PURCHASE ABRASIVES (DRY SCREENED AND WASHED) USED IN SNOW AND
ICE CONTROL UNTIL SEPTEMBER 19, 2025**

RESOLVED the Town Board hereby authorizes the Highway Superintendent to purchase Abrasives (Dry Screened and Washed) used in Snow and Ice Control per Greene County Resolution 343-24 for the contract period September 20, 2024 until September 19, 2025. The Highway Superintendent will inform the Town Board of cumulative expenditures and unused balance for this product.

Motion by Supervisor Ruso seconded by Councilmember Downes
AYES: Ruso, Downes, Sottolano, VanEtten
NAYS:
ABSTAIN:
ABSENT: Kash
Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 137-2024
OCTOBER 16, 2024**

**RESOLUTION TO APPROVE OPENING OF A CREDIT ACCOUNT
WITH ADVANCE/CARQUEST AUTO PARTS STORE**

WHEREAS the Highway Superintendent wishes to purchase parts and materials at the lowest cost for the Highway Department.

RESOLVED, the Town Board of the Town of New Baltimore authorizes the Highway Superintendent to submit the application to open an account with Advance/CARQUEST Auto Parts Store for parts and materials purchases.

Motion by Supervisor Ruso seconded by Councilmember Downes

Councilmember VanEtten: Where is this?

Councilmember Downes: Catskill.

Councilmember VanEtten: Catskill, okay, it's not that far.

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Supervisor Ruso: I recognize I think that when we talked to him about that position, having the account is one thing, but I'd like to talk to him because sometimes I don't want to be penny wise and pound foolish in a sense that we're gonna drive to Catskill and pay \$0.72 a mile and all of this stuff, and maybe we get maybe more expensive in the long haul might be less expensive.

Councilmember Downes: We're also paying basically an hour worth of time to drive.

Councilmember VanEtten: Travel time.

Councilmember Downes: \$22 an hour.

Supervisor Ruso: Minimum of an hour, yeah. So, I think I want to have judicious in the use of this. If they're gonna deliver that's another story. That's great. So that's my question. So, in the meantime we can get the paper going in essence. Well, basically you're authorizing myself also in this resolution, doesn't say it but in essence it's giving approval for me to sign the credit application. Mr. VanWormer's not authorized to do that on his own and neither am I without the Town Board approval.

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 138-2024
OCTOBER 16, 2024**

**RESOLUTION TO APPOINT EMERGENCY TEMPORARY PART-TIME CLERK
FOR BUILDING/PLANNING/ZONING OFFICE**

WHEREAS an opening exists in the Building/Planning/Zoning Office and the Code Enforcement Officer, Planning Board, and Zoning Board of Appeals are requesting emergency assistance with a part-time clerk. This position is temporary until a permanent appointment is made.

RESOLVED April Krein is appointed as a Temporary Part-Time Clerk at \$17.50 per hour for a maximum of 24 hours per week.

Motion by Supervisor Ruso seconded by Councilmember Downes and VanEtten

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 139-2024
OCTOBER 16, 2024**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

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WHEREAS the Town Board has audited claims 2024-10-01 to 2024-10-60, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2024-10-01 to 2024-10-60.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until November 30, 2024.

Motion by Supervisor Ruso seconded by Councilmember Downes

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

General \$27,869.45, Highway \$45,090.69, Sewer 1 \$2,457.65, Sewer 2 \$1,320.53, Water 1 \$3,752.10, Water 2 \$1,281.89, Lighting 1 \$1,822.42, Lighting 2 \$286.80, Total \$83,881.53

Supervisor Ruso: Okay so I have one last thing to address here which wasn't on the Agenda but I'll read it anyway. This is a resolution honoring Marjorie Bronk Loux for her years of service to the Town of New Baltimore.

**TOWN OF NEW BALTIMORE
RESOLUTION 140-2024**

OCTOBER 16, 2024

**RESOLUTION HONORING MARJORIE BRONK LOUX
FOR HER YEARS OF SERVICE TO THE TOWN OF NEW BALTIMORE**

WHEREAS, Marjorie Bronk Loux began her service with the Town of New Baltimore in 1989, and

WHEREAS, Marjorie Bronk Loux's many years of service for the Town of New Baltimore as clerk for Planning, Zoning Boards and Building Departments, demonstrates her devotion and commitment to public service, and to our Town. Marjorie's commitment to detail and extensive knowledge on procedure, Town Codes, Town Law and protocols, as well as her mentorship to colleagues and kindness when dealing with the residents of the Town on complicated matters, were a steadfast support to the work of this town, and

WHEREAS, her long and distinguished record is an inspiration to all of those who have shared the privilege of knowing and working with her, and

WHEREAS, the Town Board hereby acknowledges its duty and responsibility to honor those employees of our town who have made significant and everlasting contributions to the well being of our residents and our town.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of New Baltimore does hereby pause in its deliberations to express our most heartfelt appreciation to Marjorie Bronk Loux on behalf of the Town Board and residents of the Town of New Baltimore for her 30 plus years of dedicated service, and extend our very best wishes to her for a wonderful retirement and fulfillment as she embarks on a new chapter in her life.

Motion by Supervisor Ruso seconded by Councilmember Sottolano

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Supervisor Ruso: For those that don't know when a person resigns we approve it, but when it's a retirement it's not a matter of approval as I've been told so that's why it wasn't on the agenda as it was for the Highway fellow.

Motion by Supervisor Ruso seconded by Councilmember VanEtten

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

Supervisor Ruso: Reminder Hamlet Leaf Pickup Mondays October 28, November 4, 11, 18, 25, Bagged Leaves Curbside by 7:30 AM, Bagged or loose leaves can be brought to the Highway Garage during normal business hours M-Th 6 AM-3:30 PM, F 6-10 AM

Upcoming Meetings

- October 28, 2024 Public Hearing on the 2025 Preliminary Budget at 6:30 PM
- October 28, 2024 Town Board Work Meeting at 7 PM
- November 5, 2024 Town Offices Closed for Election Day
- November 6, 2024 Zoning Board of Appeals Meeting at 7 PM
- November 11, 2024 Town Offices Closed for Veterans Day
- November 13, 2024 Town Board Regular Meeting 7 PM
- November 14, 2024 Public Information Meeting on Route 144 Complete Streets Project 6 PM at Cornell Hook and Ladder Fire Company on Gill Road

Supervisor Ruso: They did have a plan to have this more of an Open House thing. You come in, they'll be standing by and discussing, it's not to be sit down everybody. It's not gonna like this kind of a meeting. It's gonna be come in, you look at their plans, and chit chat with folks so that's the nature of that meeting, but it starts at 6 PM and that's gonna be on Gill Road.

- November 25, 2024 Town Board Work Meeting at 7 PM
- November 28, 2024 Town Offices Closed for Thanksgiving Day
- November 29, 2025 Floating Holiday Observed

Public Comment

None

Adjournment

Motion by Councilmember Downes seconded by Councilmember VanEtten, the meeting was adjourned at 7:55 PM

AYES: Ruso, Downes, Sottolano, VanEtten

NAYS:

ABSTAIN:

ABSENT: Kash

Motion Carried

Respectfully Submitted,

Barbara M. Finke RMC CTO
Town Clerk