

**TOWN OF NEW BALTIMORE, COUNTY OF GREENE
REGULAR TOWN BOARD MEETING**

**SEPTEMBER 9, 2024
AGENDA**

Please turn off all cell phones and electronic devices.

Pledge of Allegiance

Approval of Minutes

- August 28, 2023 Town Board Work Meeting

Public Comment Period

New Business

- Resolution to Authorize the Supervisor to Sign Renewal Agreement with MVP Health Care Insurance
- Resolution to Place Advertisement for Members of the Board of Assessment Review
- Resolution to Place Advertisement for Part-Time Wastewater Treatment Plant Operator
- Resolution to Authorize Councilmember Sottolano to Attend 2024 Planning and Zoning School in East Syracuse, New York
- Audit of Claims

Upcoming Meetings

- September 12, 2024 Planning Board Meeting at 7 PM
- September 21, 2024 Townwide Yard Sale Beginning at 9 AM
- September 23, 2024 Town Board Work Meeting at 7 PM
- September 25, 2024 Presentation of the 2025 Tentative Budget
- October 2, 2024 Zoning Board of Appeals Meeting at 7:30 PM (If Needed)
- October 5, 2024 Mobile Spay/Neuter Clinic at Town Hall, Pre-Registration Required at jkash@townofnewbaltimore.org
- October 10, 2024 Planning Board Meeting at 7:30 PM
- October 16, 2024 Town Board Regular Meeting at 7 PM
- October 28, 2024 Town Board Work Meeting at 7 PM

Public Comment Period/Community Events

Audit of Claims

Adjournment

***** Agenda Subject to Change*****

GUIDELINES FOR PUBLIC CONDUCT DURING TOWN BOARD MEETINGS

1. The Supervisor shall preside at the meetings of the Town Board. In the absence of the Supervisor, the Deputy Supervisor shall be the acting Supervisor. In the event both the Supervisor and the Deputy Supervisor are absent, the other members shall designate one of their members to act as temporary chairman. A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. Town residents who wish to speak shall fill out a card at the entrances of the meeting room listing their name, contact information, and the subject matter in which they would like to speak. These cards will be collected prior to the beginning of the Town Board meeting and given to the Town Supervisor or Deputy Supervisor in the absence of the Supervisor.
3. Speakers must be recognized by the presiding officer and then proceed to the lectern and state their name and address. They must limit their remarks on official town business to up to three minutes on a given topic and may not yield any remaining time to another speaker. They must address their remarks to the Board as a body and not to any member thereof and not to other members of the audience in the form of a debate.
4. Speakers should present their remarks in a courteous manner and may not make disparaging remarks or personal comments about public officials, town residents, or others. All speakers will observe the commonly accepted rules of courtesy, decorum, dignity, and good taste with no cursing, swearing, clapping, booing, finger pointing, bullying, whispering, or talking that disrupts the proceedings of the business of the Town Board.
5. Any speaker who disregards the directives of the presiding officer in enforcing the rules, disturbs the peace at a meeting, makes impertinent or slanderous remarks, or generally conducts themselves in an inappropriate manner shall be barred from further participation and will forfeit any balance of time remaining for their comments.
6. After a final warning, if a speaker willfully refuses to step down, the Town Supervisor shall contact the appropriate authorities to remove the speaker from the meeting room and to restore order.
7. The Town Supervisor, or in their absence the Deputy Supervisor, shall ensure compliance with these rules.

This policy will be amended by Majority vote of the Town Board.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 114-2024
SEPTEMBER 9, 2024**

**RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN RENEWAL
AGREEMENT WITH MVP HEALTH CARE INSURANCE**

WHEREAS the MVP Health Insurance Company has offered to the to the Town of New Baltimore a renewal offering for health insurance for town employees; and

WHEREAS the offering for continuation of the existing plan of the MVP HMO Gold 2 HSA represents an increase to the town for health insurance of 11%. This will bring the total monthly cost to the town for the coverage for the following class of persons:

- a. Single Person Coverage - \$917.72 per person
- b. Employee + Spouse - \$1835.44 per employee
- c. Employee + Child - \$1560.17 per employee
- d. Employee Family Rate - \$2615.50 per employee

WHEREAS the town currently has 6 active employees receiving health insurance for a total estimated expenditure of \$149,460.48 related to this resolution, representing an estimated increase for 2025 of \$13,993.20.

THEREFORE, BE IT RESOLVED that the Supervisor is hereby authorized to renew the agreement with MVP for employee health insurance beginning December 1, 2024.

Plan Name (Mega Level)	MVP-CURRENT PLAN	MVP-RENEWAL PLAN	MVP	MVP
Insurance Carrier	MVP HMO HDHP Gold 2 (HSA) "Exchange Certified Plan" Regional Network	MVP HMO HDHP Gold 2 (HSA) "Exchange Certified Plan" Regional Network	MVP EPO HDHP Silver 8 (HSA) "Exchange Certified Plan" National Network	MVP HMO HDHP Silver 3 (HSA) "Exchange Certified Plan" Regional Network
Plan Type	Gold	Gold	Silver	Silver
Annual Deductible	\$1,600	\$1,600	\$4,650	\$2,550
Annual Out-of-Pocket Limits	\$3,200	\$3,200	\$9,300	\$5,100
Coinsurance (In-Network)	N/A (50% after ded. DME); (20% after ded. RX in PCP/Specialist Office/OP Facility)	N/A (50% after ded. DME); (20% after ded. RX in PCP/Specialist Office/OP Facility)	N/A (100% after ded. DME & RX in PCP/Specialist Office/OP Facility)	N/A (50% after ded. DME); (20% after ded. RX in PCP/Specialist Office/OP Facility)
Annual OON Deductible	\$5,000/\$10,000	\$5,000/\$10,000	\$7,600/\$15,200	\$6,350/\$12,700
Annual OON Coinsurance (Out-of-Network)	N/A	N/A	N/A	N/A
Annual OOP Limits	N/A	N/A	N/A	N/A
Primary Care Visit	\$10 copay after ded.	\$10 Copay after ded.	100% after ded.	\$25 Copay after ded.
Specialist Visit	\$20 copay after ded.	\$20 Copay after ded.	100% after ded.	\$50 Copay after ded.
Inpatient Hospital	\$200 copay after ded.	\$200 Copay after ded.	100% after ded.	\$500 Copay after ded.
Outpatient Surgery	\$200 copay after ded.-OP Hospital	\$200 Copay after ded.-OP Hospital	100% after ded.-OP Hospital/Preferred Facility	\$250 Copay after ded.-OP Hospital
Urgent Care	\$0 after ded.-Preferred Facility	\$0 after ded.-Preferred Facility	100% after ded.	\$0 after ded.-Preferred Facility
Emergency Room	\$75 copay after ded.	\$75 Copay after ded.	100% after ded.	\$300 Copay after ded.
Outpatient Lab	\$10 copay after ded.-PCP	\$10 Copay after ded.-PCP	100% after ded.-PCP/Specialist/OP Hosp.	\$25 Copay after ded.-PCP
Outpatient X-Ray	\$20 after ded.-Specialist/OP Hosp.	\$20 after ded.-Specialist/OP Hosp.	100% after ded.-PCP/Specialist/OP Hosp./Preferred Provider Facility	\$50 after ded.-Specialist/OP Hosp.
Rx Ded.	\$0 after ded.-Preferred Facility	\$0 after ded.-Preferred Facility	Integrated ded.	\$0 after ded.-Preferred Facility
Tier 1 / Tier 2 / Tier 3	10/30/50	10/30/50	15/50/65	15/40/60
Credible Coverage AM Best Rating***	YES	YES	YES	YES
RATES	Not Listed	Not Listed	Not Listed	Not Listed
Single Plan Rate	\$825.90	\$917.72	\$805.84	\$786.61
Employee/Spouse Plan Rate	\$1,651.80	\$1,835.44	\$1,611.68	\$1,573.22
Employee/Child(ren) Plan Rate	\$1,404.03	\$1,560.12	\$1,369.93	\$1,337.24
Family Plan Rate	\$2,353.82	\$2,615.50	\$2,296.64	\$2,241.94
Monthly Total	\$10,488.94	\$11,665.04	\$10,234.16	\$9,989.95
Annual Total	\$125,867.28	\$138,860.48	\$122,809.92	\$119,879.40
Annual Difference		\$13,993.20 (11%)	-\$3,057.36 (-2%)	-\$5,987.88 (-5%)
HRA FUNDING ANALYSIS		\$250/\$2.50	\$250/\$2.50	\$250/\$2.50
HRA Set up Fees/PEPM:				
HRA Funding* Individual Family	100% \$1,600.00 \$3,200.00	100% \$1,600.00 \$3,200.00	100% \$4,650.00 \$9,300.00	100% \$2,550.00 \$5,100.00
HRA Utilization	100% \$16,000.00 \$9,600.00	100% \$16,000.00 \$9,600.00	\$46,500.00 \$27,900.00	\$25,500.00 \$15,300.00
Total at 60% Utilization	\$135,467.28	\$149,460.48	\$150,709.92	\$135,179.40
Annual Difference		\$13,993.20 (10%)	\$15,242.64 (11%)	-\$287.88 (0%)
Pediatric Dental		Included in Rates/Ded. applies to HDHP Plans	Included in Rates/Ded. applies to HDHP Plans	Included in Rates/Ded. applies to HDHP Plans

The rates and benefits in this report are for informational purposes only and are not intended to constitute an offer of insurance. Rates may vary based on the insured's location, age, sex, and other factors.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 115-2024
SEPTEMBER 9, 2024**

**RESOLUTION TO PLACE ADVERTISEMENT FOR MEMBERS
OF THE BOARD OF ASSESSMENT REVIEW**

WHEREAS the Town of New Baltimore is seeking applicants for the Board of Assessment Review and the Town Board approves the advertisement.

RESOLVED, the wording of the advertisement has been approved by the Attorney for the Town and following approval from the Town Board, the advertisement will be submitted to the Town Clerk for publication in the *Times Union*.

The Town of New Baltimore is seeking applicants for the Board of Assessment Review where training is required. Applicants must be residents of the Town of New Baltimore. Members will receive \$210 and the Chair \$263 for Grievance Day in May of each year. A letter of interest should be sent to Town Clerk Barbara Finke at New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087 or clerk@townofnewbaltimore.org by September 20, 2024.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 116-2024
SEPTEMBER 9, 2024**

**RESOLUTION TO APPROVE AN ADVERTISEMENT FOR THE POSITION OF
PART-TIME WASTEWATER TREATMENT PLANT OPERATOR**

WHEREAS, a vacancy exists in the position of Part-Time Wastewater Treatment Plant Operator in the Town of New Baltimore,

WHEREAS, the June, 2024 posting for this position in the *Albany Times Union* did not result in the Town receiving applications from any qualified applicants, based on the position qualifications required by Greene County Human Resources & Civil Services, and

WHEREAS, the Town is still in need of filling this position.

RESOLVED, that the wording of the advertisement has been approved by the Attorney for the Town and following approval of the within Resolution by the Town Board, the following advertisement will be posted on the INDEED job posting website for one (1) month, with additional copies posted on the Town sign board and on the Town website:

PLEASE TAKE NOTICE: that the Town Board of the Town of New Baltimore is seeking persons interested in being appointed to the position of Part-Time Wastewater Treatment Plant (WWTP) Operator.

GENERAL STATEMENT OF DUTIES: Has responsibility during an assigned shift, for the operation and maintenance of a WWTP, performed under the general supervision of the Chief WWTP Operator.

TYPICAL WORK ACTIVITIES:

- Starts, stops pumps and makes minor repairs to pumps, motors, air compressors, and related mechanical and electrical machinery and equipment;
- Records readings from meters, scales, gauges; Maintains log of plant operations and related records;
- Treats and disposes of sludge; Operates trickling filters; Adds chlorine to sewage;
- Samples sewage for testing; Makes necessary tests for control of plant operations;
- Performs custodial duties in connection with maintenance of buildings and grounds, including simple, manual labor activities needed at the WWTP.

MINIMUM QUALIFICATIONS: Applicants must possess a strong, working knowledge, and at least one year of satisfactory experience with the actual operation of a WWTP, the necessary practices and equipment used, and the following education/training and personal characteristics:

- Current and valid license(s) from the New York State Department of Health, or any other necessary agency for sewer plant operation;
- Completion of an appropriate course of instruction approved by the Commissioner of the Department of Environmental Conservation
- Possession of or eligibility for a Grade 2 or 2A certificate issued under the provisions of the NYS Sanitary Code at the time of appointment
- Graduation from high school or possession of a high school equivalency diploma;
- Ability to understand and carry out oral and written instructions; mechanical aptitude; alertness and dependability;
- Physical condition commensurate with the demands of the position

HOURLY RATE: \$20 - \$22, depending upon applicant experience; approximately 20 hours/week.

HOW TO APPLY: A letter of intent for the position and a resume should be sent or delivered to Town Clerk Barbara Finke at New Baltimore Town Hall, 3809 County Route 51, Hannacroix, NY 12087 and must be received by the close of business on **September 29, 2024**. All qualified applicants will be considered and interviewed for the position.

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 117-2024
SEPTEMBER 9, 2024**

**RESOLUTION TO AUTHORIZE COUNCILMEMBER SOTTOLANO TO ATTEND
2024 PLANNING AND ZONING SCHOOL IN EAST SYRACUSE, NEW YORK**

WHEREAS the Association to Towns will be holding the 2024 Planning and Zoning School in East Syracuse, New York on September 23, 2024.

RESOLVED Councilmember Debra Sottolano is authorized to attend at a cost of \$100 for registration and \$135 for hotel.



2024 Planning and Zoning School Agenda

Monday, September 23, 2024

Doubletree Syracuse

6301 State Route 298, East Syracuse, NY 13057

7:00 a.m. – 8:00 a.m.	Registration & Hot Breakfast
8:00 a.m. – 8:10 a.m.	Welcome and Introductions
8:10 a.m. – 9:00 a.m.	<p>Planning and Zoning Ethics <i>Speaker: Sarah Brancatella, Deputy Director, Association of Towns</i> Your neighbor needs a variance and you're on the ZBA, can you review their application? Can a planning board member also act as the bookkeeper? This course will review what planning and zoning boards need to know about ethics, discuss tools towns can use to address ethics issues, and explain how to analyze situations to ensure compliance with the law.</p>
9:00 a.m. – 9:10 a.m.	10 Minute Break
9:10 a.m. – 10:00 a.m.	<p>Whose Role Is It Anyway? Interplay Between the Town Board, ZBA, and Planning Board <i>Speaker: Sarah Brancatella, Deputy Director and Katie Hodgdon, Association Counsel, Association of Towns</i> Who names the chair of the planning board? Can a town board overturn a ZBA determination? Understanding how different boards interact with each other and the role each board plays is essential for government to function smoothly. This class will go over the authority the town board, planning board, and ZBA have in relation to one another and where boards can work together to provide the best services for their residents.</p>
10:00 a.m. – 10:10 a.m.	10 Minute Break
10:10 a.m. – 11:00 a.m.	<p>Litigation Lessons: Strategies to Avoid Article 78 Proceedings <i>Speaker: Corey A. Auerbach and Ari M. Goldberg, Esq., Barclay Damon LLP</i> Explore the fundamentals of land use and zoning litigation delivered in a clear, easy-to-understand manner. Gain practical insights and strategies to navigate potential legal challenges and effectively mitigate costly Article 78 proceedings.</p>
11:00 a.m. – 11:10 a.m.	10 Minute Break
11:10 a.m. – Noon	<p>Constitutional Issues and Regulating Short-term Rentals – A Federal Circuit Court Round-up <i>Speaker: Katie Hodgdon, Association Counsel, Association of Towns</i> By now, most local governments have encountered short-term rentals within their borders. Municipalities are empowered to regulate short-term rentals in a variety of ways, resulting in no shortage of courts filled with property owners asserting a violation of their Constitutional rights. This class will cover the constitutional issues associated with regulating short-term rentals, including unreasonable search and seizures under the Fourth Amendment through inspection and record-keeping requirements, discriminating against interstate commerce through the dormant Commerce Clause, engaging in a regulatory taking through the Takings Clause, inhibiting contracts through the Contracts Clause, and violating Due Process and Equal Protection under the laws, among others.</p>

TOWN OF NEW BALTIMORE, COUNTY OF GREENE

**RESOLUTION 118-2024
SEPTEMBER 9, 2024**

RESOLUTION TO AUTHORIZE SUPERVISOR TO PAY AUDITED CLAIMS

WHEREAS the Town Clerk has presented claims to the Town Board for audit and review, and

WHEREAS the Town Board has audited claims 2024-09-01 to 2024-09-, it is

RESOLVED that the Supervisor is hereby authorized to pay claims 2024-09-01 to 2024-09-.

BE IT FURTHER RESOLVED that the Town Clerk will prepare an abstract and hold it for public review until October 31, 2024.